

**CERTIFICATE COURSE -
TALLY ERP – 9 PLUS GST**

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI
PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY
IMC RBNQ CERTIFICATE OF MERIT 2019
ISO 21001:2018 CERTIFIED

Certificate Course Approval Form

Department: Department of Accountancy and Financial Management

Program: Certificate course in Tally ERP-9 plus GST

Objectives: -

1. To enable the learner to with practical skills of Accounts/Audit/Tax.
2. To analyze and finalize books of accounts.
3. To understand the concepts of GST along with practical training on Tally.
4. To develop competency and self-reliance for maintaining books of accounts

Need: Students must be acquainted and equipped with the practical knowledge of maintaining and finalizing the books of accounts in Tally ERP 9 and be updated on the concepts of GST, to make them industry.

Scope: Students of our college across all disciplines.

Resource Person: Mr. Bhavesh Devrukhkar, ICIT Computer Institute

Course Fee – Rs. 3,000/-

Course Duration – 30 + Hours

Course Dates – 30th January, 2024 to 13th March, 2024

Venue: 8th Floor IT Lab, (Room no. 804)

Proposed by: Department of Accountancy and Financial Management

Verified by:



Asst. Prof. John Menezes

Convenor



Asst. Prof. Sandesha Shetty

Vice-Principal and Coordinator



Dr. Sridhara Shetty

Principal



PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinsitute.org

**BUNTS SANGHA'S S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI**

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Minutes of the Meeting

The Departmental meeting was held on 2nd August, 2023 at 12:30 pm. Following matters were discussed in the meeting:






1. Teachers were instructed to plan some events for the Department of Accountancy and Financial Management and suggestions were taken for the same.
2. It was decided that Department will be conducting a Certificate Course on "Tally ERP 9 Plus GST" from 7th September, 2023 to 10th October, 2023.
3. It was discussed that Asst. Prof John Menezes will be the Convenor for the Certificate Course on "Tally ERP 9 Plus GST".
4. It was decided that ICIT Computer Institute will be the Training Institute and Mr. Chandrabhan Verma will be the resource person for the certificate course.



Asst Prof. Sandesha Shetty

Vice Principal & B.Com Coordinator

Teachers who attended the meeting:

Name	Signature
Asst Prof. Sandesha Shetty (Vice Principal & B.Com Coordinator)	
Asst. Prof. John Menezes – Member of Accountancy Department	
Asst. Prof. Vijay Vishwakarma – Member of Accountancy Department	
Mrs.Namrata Dube - FY B.Com (B) Class Incharge	
Mrs.Priya Nadar -TY B.Com (B) Class Incharge	

Approval Letter

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
Powai, Mumbai 400076.

August 21, 2023

The Chairman
Bunts Sangha's
Powai Education Committee
Powai, Mumbai 400076.

Respected Sir,

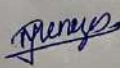
Subject : Approval for Amount to be Collected for Certificate Course in Tally ERP-9 plus GST for Academic Year 2023-24.

With reference to the above, this is to inform you that the Department of Accountancy & Financial Management, is conducting a Certificate Course in Tally ERP-9 plus GST in Association with ICIT Computer Institute for the degree college students. The course will impart theoretical and practical knowledge and the batch size will be 30 students. Course Fee is Rs. 3,000/- per student. Following is the breakup of Total Cost and amount to be collected:

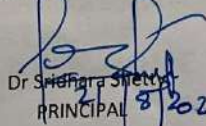
Sr. No.	Particulars	Amount (Rs.)
01	Total Amount expected to be collected (Rs. 3,000 x 30)	90,000/-
	Less:	
02	Payment to ICIT Institute (Rs. 2200 x 30 students)	66,000/-
03	Payment to Raj Enterprises (Printing Notes & Certificates) (Rs. 450 x 30 Students)	13,500/-
03	Amount to be retained by the college (Rs. 350 x 30 Students)	10,500/-

Hope you will consider the same and approve.

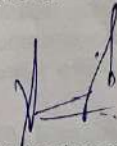
Thanking you,
Yours faithfully,



Course
Coordinator


21/8/2023
PRINCIPAL

Dr. Sandeep Singh
Chief Operating Officer (A & A)

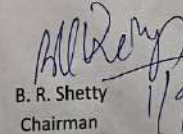


CS Uttam Shetty
Secretary

CA Jagdish Shetty
Treasurer

Ulthur Mohandas Shetty
Vice Chairman

Vasant Shetty Patilmar
Vice Chairman


1/9

B. R. Shetty
Chairman

Resource person and Teacher's appointment letters



BUNTS SANGHA'S

**S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE &
MANAGEMENT STUDIES**

PERMANENTLY AFFILIATED TO UNIVERSITY OF MUMBAI

ACCREDITED BY NAAC - 'A' GRADE

IMC - RBNQ Merit Certificate

ISO 21001 : 2018 Certified

SMS/55

January 16, 2023

To,
CS Sandesha Shetty
Vice-Principal

Respected Sir,

We are pleased to inform you that you have been appointed as Chairperson of Board of Studies for syllabus setting as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment,
please email at college@smshettyinstitute.org.

Regards,



Principal

PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

Hiranandani Garden, Powai, Mumbai 400 076. Tel.: 022 – 61327352 / 61327356 / 61327363

Website: www.smshettycollege.edu.in Email: college@smshettyinstitute.org



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SMS/55-1

January 16, 2023

To,
Mr. Chandrabhan Verma
Trainer,
ICIT Computer Institute,
Mumbai.

Respected Sir,

We are pleased to inform you that you have been appointed as Expert in Board of Studies for syllabus setting and resource person as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment, please email at college@smshettyinstitute.org.

Regards,



Principal

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JMC - RBNQ Merit Certificate

ISO 21001 : 2018 Certified

SMS/55-2

January 16, 2023

To,
Mr. John Menezes
Asst. Professor

Respected Sir,

We are pleased to inform you that you have been appointed as Convenor as mentioned against your name in the attached appointment letter.

Please co-ordinate with the Board and submit your acceptance at the earliest.

For any queries regarding appointment, please email at college@smshettyinstitute.org.

Regards,

Principal

PH. 91.91.91.91

Bunts Sangha's S.M. Shetty College
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Powai, Mumbai-400 076.

Tel. 022-6132 7302

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IMC - RBNQ Merit Certificate

ISO 21001 : 2018 Certified

Certificate Course in Tally ERP 9 with GST

Certificate Course

LETTER OF APPOINTMENT

FOR MEMBER OF BOARD OF STUDIES (BOS) AND/ OR RESOURCE PERSON

NAME	ADDRESS	ROLE	CONTACT / EMAIL ID
Mr Sandesha Shetty Vice-Principal	Bunts Sangha's S.M. Shetty College of Science, Commerce and Management Studies, Powai	Chairperson of BOS	sandeshas@smshettyinstitute.org
Mr John Menezes Asst. Professor	Bunts Sangha's S.M. Shetty College of Science, Commerce and Management Studies, Powai	Convener	johnm@smshettyinstitute.org
Mr. Chandrabhan Verma Trainer	ICIT Computer Institute	Resource Person	8108541781 info@icit.in

Principal

PRINCIPAL

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of Science, Commerce & Management Studies
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NOTICE

Dear Students,

The Department of Accountancy & Financial Management of Bunts Sangha's S.M. Shetty College of Science, Commerce and Management Studies in Collaboration with

ICIT Computer Institute
is conducting

Certificate course in Tally ERP-9 plus GST

Course Duration - 30+ Hours

The course will add Value to Your CV and enable you to get Industry Ready

Course Start Date : 15th January, 2024

Timings: 12.00 noon onwards

Course Fees: Rs. 3,000/-.

(The fees covers study material, offline teaching and practical's)

DETAILS FOR "ONLINE PAYMENT" 

Name of Beneficiary: 'Bunts Sangha's S.M.Shetty College of Science, Commerce and Management Studies'

Name of Bank: Cosmos Bank.

Branch: Powai, Mumbai

Account No: 919050102356

IFSC Code: COSB0000919

MICR Code No.: 400164019

Kindly register yourself by making the fees payment and once payment is done kindly upload the payment details using the following link:

https://docs.google.com/forms/d/e/1FAIpQLScKYMTOTIf7bO9PsDqyZD7ya_Z0CdSt10P9-aQmS4qPdUnKDg/viewform?usp=sf_link

After payment of fees, kindly join the course whatsapp group with the link given below:

<https://chat.whatsapp.com/EtvhdZjJQ1S7F2IlgLtXj5>

For Queries,

Contact:

Prof. John Menezes - 9867050902

Regards,

Department of Accountancy & Financial Management

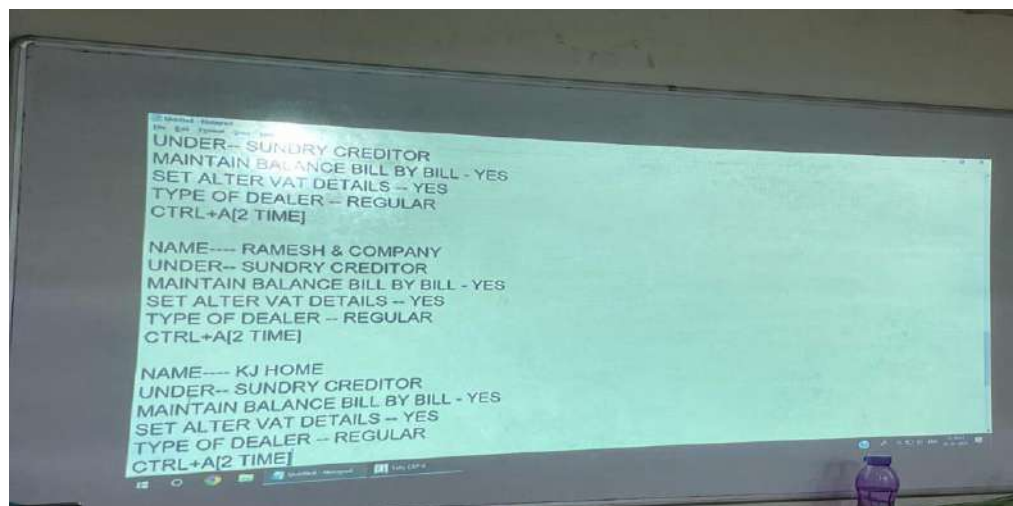
Sr. No.	Full Name of Student	Roll No.	Class and Division	Date: 1st	Date: 2nd	Date: 3rd	Date: 4th	Date: 5th	Date: 6th
25	DHRUTI DHANJI PATEL	30	SYBAF	AB	AB	AB	AB	AB	AB
26	DAKSH SACHIN PAWAR	33	SYBAF	AB	AB	AB	AB	AB	AB
27	ANANYA -MANOJ	2	SYBAF	AB	AB	AB	AB	AB	AB
28	SAKSHI GANESH CHANDAN	7	SYBAF	AB	AB	AB	AB	AB	AB
29	SAMEER VAKIL KHAN	22	SYBAF	AB	AB	AB	AB	AB	AB
30	SANJANA SUNIL PAWAR	32	TYBAF	AB	AB	AB	AB	AB	AB
31	MUSKAN SALMAN KHAN	71	TYBCOM A	AB	AB	AB	AB	AB	AB
32	ASHUTOSH CHETAN KOLAMBKAR	109	FY BCOM B	AB	AB	AB	AB	AB	AB
33	TINA MAHESH AGARWAL	3	TYBAF	AB	AB	AB	AB	AB	AB
34	Arush Jagade	3	SYBAF	AB	AB	AB	AB	AB	AB

Sr. No.	Full Name of Student	Roll No.	Class and Division	Date: 1st	Date: 2nd	Date: 3rd	Date: 4th	Date: 5th	Date: 6th
1	MAHESHWARI PALMINABHI ALWA	82	FYBCOM A	AB	AB	AB	AB	AB	AB
2	BHAVYASRI GANDBHAKOTA	12	FYBAF	AB	AB	AB	AB	AB	AB
3	GRISHMA BALAKRISHNA SHETTY	54	FYBAF	AB	AB	AB	AB	AB	AB
4	SAIMAH MOHAMMED SAHIR	36	TYBCOM A	AB	AB	AB	AB	AB	AB
5	HETVI HITESH SANGHAVI	42	FYBAF	AB	AB	AB	AB	AB	AB
6	KRISTINA DIAMONDS V	179	TYB.COM (B)	AB	AB	AB	AB	AB	AB
7	RAYAN MOHAMED ZAKIR	15	FY BCOM A	AB	AB	AB	AB	AB	AB
8	HARSH VISHAL KADAM	31	SYBCOM A	AB	AB	AB	AB	AB	AB
9	MOHINUDDIN ASLAM SHAIKH	186	SY BCOM (B)	AB	AB	AB	AB	AB	AB
10	GHAYATRI PIRAPPA KOLI	24	TYBCOM A	AB	AB	AB	AB	AB	AB
11	HARSH SANJAY KESHARI	34	SYBCOM A	AB	AB	AB	AB	AB	AB
12	KUNAL PRAKASH SAWALE	60	SYBCOM A	AB	AB	AB	AB	AB	AB
13	SUEFYA PARVEZ KHAN	23	TY BCOM A	AB	AB	AB	AB	AB	AB
14	SANIYA ETTESHAM AHMAD AZM	5	SYBCOM A	AB	AB	AB	AB	AB	AB
15	ASHINA NAAZ HASANKHAN	147	TY BCOM B	AB	AB	AB	AB	AB	AB
16	PRASHANT VJAYPRAKASH DUBE	130	SYBCOM (B)	AB	AB	AB	AB	AB	AB
17	ARPITA SATISH SHETTY	48	TYBAF	AB	AB	AB	AB	AB	AB
18	SAKSHI SUDHINDRA KULKARNI	159	SY BCOM B	AB	AB	AB	AB	AB	AB
19	MOHD ZEESHAN SHAIKH	68	SY BCOM A	AB	AB	AB	AB	AB	AB
20	SONAM SUNIL GIRI	22	SYBCOM A	AB	AB	AB	AB	AB	AB
21	SHAHENSHAH IMTIYAZ ALI SHAIKH	70	SYBCOM A	AB	AB	AB	AB	AB	AB
22	VIDHATRI HARESH RAWAT	18	SYBAF	AB	AB	AB	AB	AB	AB
23	KUNAL KAILASH UMAVA	227	TYBCOM B	AB	AB	AB	AB	AB	AB
24	ASHWINI UMESH CHAVAN	8	SYBAF	AB	AB	AB	AB	AB	AB

Sr. No.	Full Name of Student	Roll No.	Class and Division	Date: 1st	Date: 2nd	Date: 3rd	Date: 4th	Date: 5th	Date: 6th
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28	SAKSHI GANESH CHANDAN	7	SYBAF	AB	AB	AB	AB	AB	AB
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30	SANJANA SUNIL PAWAR	32	TYBAF	AB	AB	AB	AB	AB	AB
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32	ASHUTOSH CHETAN KOLAMBKAR	109	FY BCOM B	AB	AB	AB	AB	AB	AB
33	TINA MAHESH AGARWAL	3	TYBAF	AB	AB	AB	AB	AB	AB
34	Arush Jagade	3	SYBAF	AB	AB	AB	AB	AB	AB

PHOTOS





REPORT

Event: Certificate course in Tally ERP-9 with GST

Date: 30th January, 2024 to 13th March, 2024

Venue: 8th Floor IT Lab, (Room no. 804)

Scope: Students of our college across all disciplines.

Objectives: -

1. To enable the learner to with practical skills of Accounts/Audit/Tax.
2. To analyze and finalize books of accounts.
3. To understand the concepts of GST along with practical training on Tally.
4. To develop competency and self-reliance for maintaining books of accounts

Highlights: Department of Accountancy and Financial Management conducted Certificate Course on Tally ERP 9 with GST in Collaboration with ICIT Computer Institute from 30th January, 2024 to 13th March, 2024. The course saw good participation of students from various programmes. Mr. Bhavesh Devrukhkar the Resource Person provided extensive theoretical and practical knowledge to students on the course and also took regular exercises for practice of the students to enhance the skill sets. Students were taught the following content:

- I. Theory Lecture of Tally - History of Tally, Use of Tally, Handling of Account, Ledger Info, Company Info, Balance Sheet and Profit & Loss A/c, Display Day Book, Tally & Accounting Fundamental
- II. Create a company, Alter a company, Delete a company, Creating Ledger, Alter & Delete Ledger, Creating Trial Balance, Display Trial Balance in detail, Accounting Voucher, Use Single Entry Mode, Alter / Delete Voucher.
- III. Report Generation, Customisation Report, Debit Note & Credit Note, Analyze Statement of Account, Inventory Creation, Create Stock Group, Split Company, Invoice Bill printing, Cheque Printing, Bank Reconciliation Statement
- IV. Password Protection, Tally Vault Password, Admin & User Level Security, Auto Backup, Backup Company, Restore Company, Group Company, Use Logo in Company Report.
- V. GST Theory and Practical

The students highly benefited from the course and gave positive feedback for it.

Number of Participants: 34

Members for the Certificate Course:

1. Asst. Prof. Sandesha Shetty– Vice Principal and B.Com Coordinator
2. Asst. Prof. John Menezes - Convener of the Course
3. Mr. Bhavesh Devrukhkar, ICIT Computer Institute – Resource Person for the Course

Asst. Prof. John Menezes
Convener of the Course

Asst. Prof. Sandesha Shetty
Vice Principal & B.Com Coordinator



PRINCIPAL

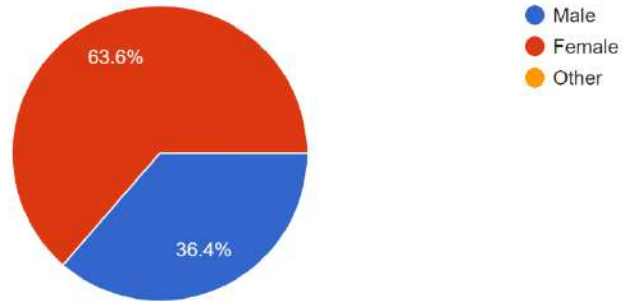
Burts Sangha's S.M. Shetty College
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FEEDBACK ANALYSIS

No of Respondents: 22

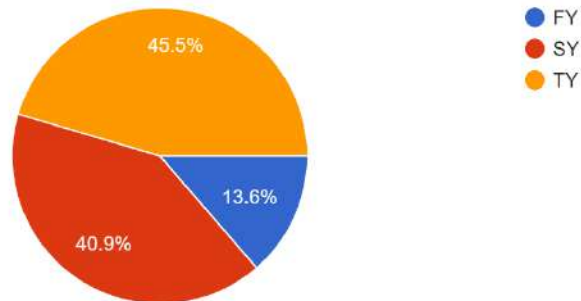
Gender

22 responses



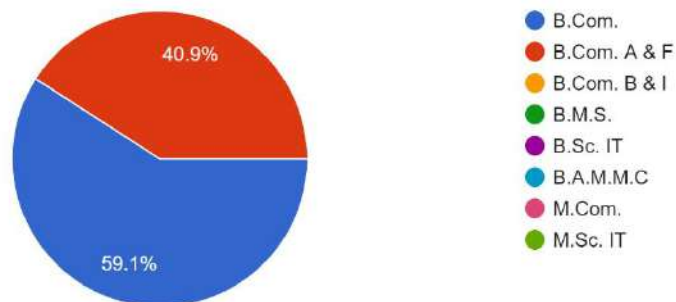
Year

22 responses



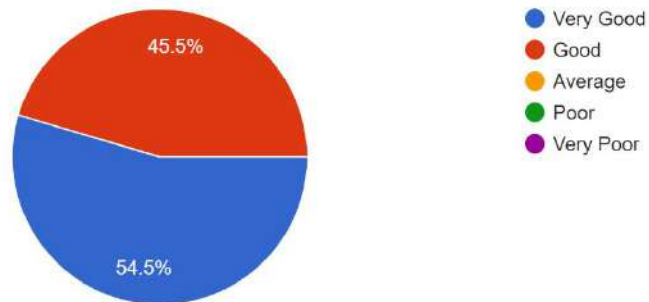
Programme (Stream)

22 responses



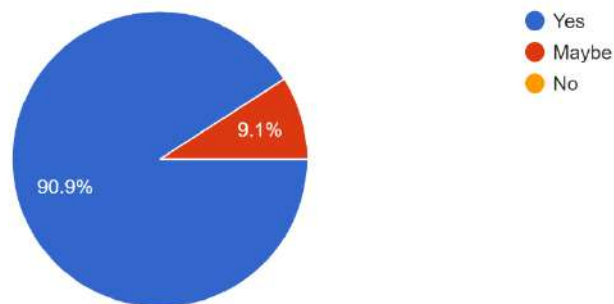
How would you rate the Content covered in the course?

22 responses



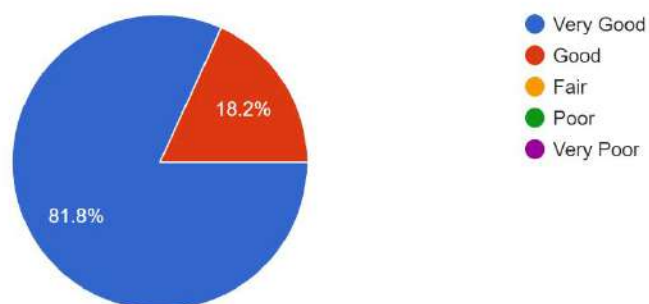
Do you believe that the course has helped you to learn the theoretical and practical aspects of Accounts, Inventory and Taxation (Journal, Ledger, Trial Balance and Final Accounts) in Tally ERP 9

22 responses

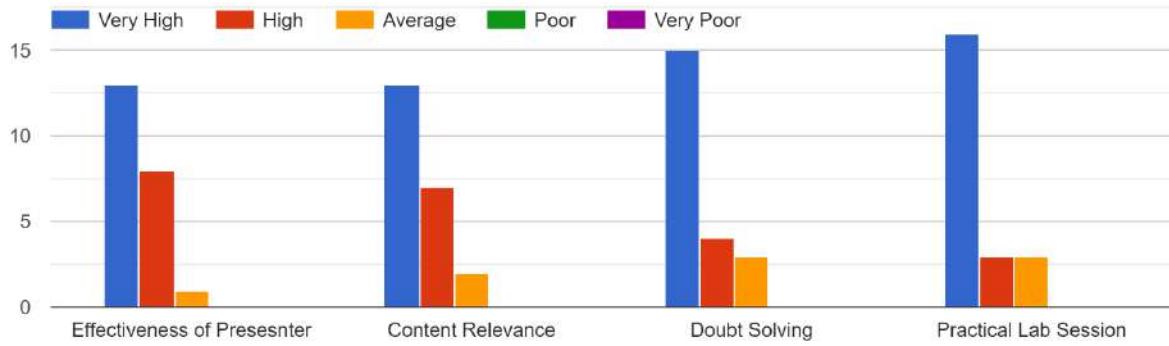


How would you rate the presentation/teaching of the Resource Person?

22 responses

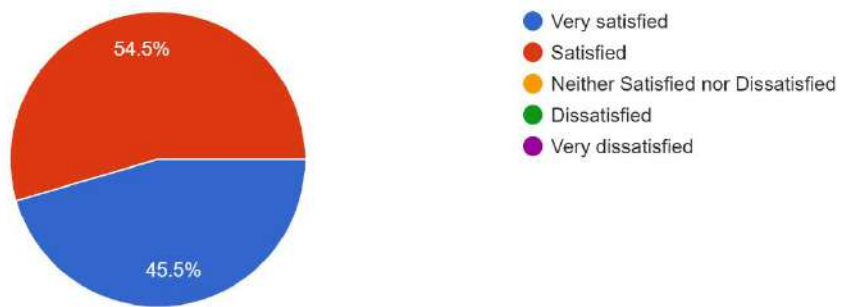


Feedback about the Resource Person -



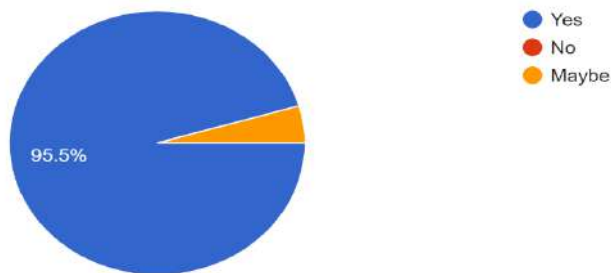
Overall Rating for the Course

22 responses



Do you believe, you have benefited from this course?

22 responses



BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI

Permanently Affiliated to the University of Mumbai

NAAC ACCREDITED 'A' GRADE

IMC RBNQ CERTIFICATE OF MERIT 2019

ISO 21001:2018 CERTIFIED

ACTION TAKEN REPORT

Name of the Program: Certificate course in Tally ERP-9 with GST

Duration: **30th January, 2024 to 13th March, 2024.**

Resource Person: Mr. Bhavesh Devrukhkar, ICIT Computer Institute

Course Fees: Rs. 3,000/- .

FEEDBACK RECEIVED	ACTION TAKEN
Students gave positive feedback. Most of them were happy and satisfied with the course.	It was decided that this course will be continued in future as well.




PRINCIPAL

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CERTIFICATE

 **BUNTS SANGHA'S**
S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE
AND MANAGEMENT STUDIES, POWAI, MUMBAI

PERMANENTLY AFFILIATED TO UNIVERSITY OF MUMBAI
NAAC RE-ACCREDITED WITH A+ GRADE, 2ND CYCLE
IMC RBNQ CERTIFICATE OF MERIT-2019
BEST COLLEGE AWARD 2021-22
ISO 21001:2018 CERTIFIED

 **ICIT COMPUTER INSTITUTE**
A DIVISION OF ICIT EDUCATION PRIVATE LIMITED
ICIT-POWAI-CO-001

DEPARTMENT OF ACCOUNTANCY & FINANCIAL MANAGEMENT
CERTIFICATE OF COMPLETION

THIS IS TO CERTIFY THAT

Mr/Ms. Kristina Diamonds V of TYB.COM (B)
has successfully completed 40 Hours Certificate Course on 'Tally ERP 9
with GST' conducted from 30th January, 2024 to 13th March, 2024
and has obtained O Grade

ASST. PROF. JOHN MENEZES MRS. PRERANA PATEL SANDESHA SHETTY DR. SRIHARA SHETTY
CONVENOR ICIT CEO VICE PRINCIPAL PRINCIPAL



CERTIFICATE COURSE
DIGITAL MARKETING & E-CRM

Approval Form

Date 22nd March, 2024

Program: Certificate Course on “Digital Marketing & E-CRM”

Objective: To impart knowledge relating to Digital Marketing Techniques and Customer Relationship Management.

Content: Basic concepts of Marketing, Digital Marketing Techniques such as SEO, SEM, Viral Marketing, Buzz Marketing & e-CRM.

Duration: 14th Feb, 2024 to 21st Mar, 2024.

Resource Person:

- Mr. Rohit Salian
- Dr Vijay Vishwakarma
- Mr John Menezes
- Ms Priya Nadar
- Mr Karthik Bamane



Proposed by: CS Sandesha Shetty



Verified By: Dr. Sridhara Shetty

APPROVAL LETTER

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies
Powai, Mumbai 400076.

January 02, 2024

The Chairman
Bunts Sangha's
Powai Education Committee
Powai, Mumbai 400076.
Respected Sir,

Subject: Approval for amount to be collected towards registration of Certificate Course in Digital Marketing 2023-24

With reference to the above, this is to inform you that the B.COM Department is going to conduct Certificate Course in Digital Marketing in the month of January 2024. Following is the breakup of Total cost and amount to be collected :

Sr.No	Particulars	Amount (Rs)
1	Total amount to be collected from each Student	750/-
2.	Total amount for remuneration to Teachers	500/-
3.	Total college share	250/-

The lectures will be conducted in the college after the regular lectures of the students.

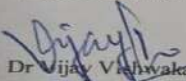
Hope you will consider the same and approve.

Expected No. - 25

No. of Sessions - 30

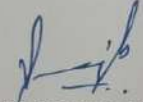
Duration of each session - 1 hour


Thanking you,
Yours faithfully,


Dr. Vijay Vishwakarma

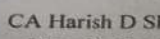

Dr. Sridhara Shetty
PRINCIPAL

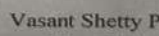
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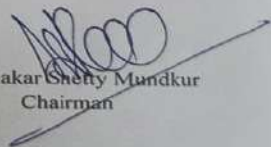

Dr. Sandeep Singh
COO (A & A)


Gautam Shetty
Secretary


CA Ashok R Shetty
Treasurer


CA Harish D Shetty
Vice Chairman


Vasant Shetty Palimar
Vice Chairman

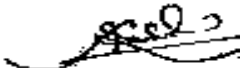



Ratnakar Shetty Mundkur
Chairman

Minutes of the Meeting

The Departmental meeting was held on 7th Dec at 12:30 pm.
Following matters were discussed in the meeting:

1. It was decided that Department will be conducting a Certificate Course on “Digital Marketing and E-CRM” from 14th Feb, 2024 to 21st Mar, 2024.
2. It was discussed that Dr Vijay Vishwakarma will be the Convenor for the Certificate Course on Digital Marketing and E-CRM”.
3. It was decided that
 - Mr. Rohit Salian
 - Dr Vijay Vishwakarma
 - Mr John Menezes
 - Ms Priya Nadar
 - Mr Karthik Bamane will be the resource person for the certificate course.

Teachers who attended the meeting:

Name	Signature
Asst Prof. CS Sandesha Shetty (Vice Principal & B.Com Coordinator)	
Asst Prof John Menezes – Member of Accountancy Department	
Asst Prof Vijay Vishwakarma – Member of Accountancy Department	



Asst Prof. CS Sandesha Shetty
Vice Principal & B.Com Coordinator

Name of teachers and resource person

Resource Person:

- Mr. Rohit Salian
- Dr Vijay Vishwakarma
- Mr John Menezes
- Ms Priya Nadar
- Mr Karthik Bamane

E- NOTICE

Dear Students,
The Department of Accountancy & Financial Management of Bunts Sangha's S.M.
Shetty College of Science, Commerce and Management Studies
is Conducting
Certificate course in *Digital Marketing* for all students in Offline mode.
Course Duration - 30+ Hours

Course Start Date : February, 2024
Timings: 12.00 Pm onwards
Course Fees: Rs. 750/-.

DETAILS FOR "ONLINE PAYMENT"

Name of Beneficiary: 'Bunts Sangha's S.M.Shetty College of Science, Commerce and
Management Studies'
Name of Bank: Cosmos Bank.
Branch: Powai, Mumbai
Account No: 919050102356
IFSC Code: COSB0000919
MICR Code No.: 400164019

Kindly register yourself by making the fees payment and once payment is done kindly
upload the payment details using the following link:

<https://forms.gle/c3XjwPaf2RxEF2VYA>

For Queries,
Contact:
Dr Vijay Vishwakarma
9769134055

Regards,
Department of Accountancy & Financial Management

ATTENDANCE

NAME OF THE STUDENT(For Certificate Purpose)	Class	PROGRAM
Rohan Singh	TY	BCOM
Sakshi sudhindra kulkarni	SY	BCOM
Vora Priya Rohit	SY	BCOM
Rajyashree Jaiswal	TY	BCOM
Vijayan Moorthy nadar	TY	BCOM
Sandip Sharma	SY	BCOM
RISHIT PILIKUNJE	SY	BCOM
Shruti Yogesh Bankar	SY	BCOM
Aastha kothari	TY	BCOM
Shruti Dubey	SY	BCOM
Aisha Sharafat Khan	FY	BCOM
Abhishek Ramkrishna gowda	FY	BCOM
Bhumika Brijmohan Saklani	FY	BCOM
Shayari Prabhakar Shetty	FY	BCOM
Raj Pramod Modsing	FY	BCOM
Chaudhary Afreen Abdul Salam	SY	BCOM
Yash Ajay Polekar	FY	BCOM
Aarya Dnyandev Satpute	FY	BCOM
Tanisha prajapati	FY	BCOM
Rohit butiya	FY	BCOM
Astha Deepak Gaikwad	FY	BCOM
Yasir khan	SY	BCOM
Diksha Narayan Pachangane	FY	BCOM
Rithika Krishnan	FY	BCOM
Niyal Shetty	FY	BCOM

Photos



Grading of Examination

BUNTS SANGHA'S , S M SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES						
CERTIFICATE COURSE IN DIGITAL MARKETING & E-CRM						
CONSOLIDATED MARKSHEET						
Sr. No	NAME OF THE STUDENT	CLASS	STREAM	GENDER	GRADE	CERTIFICATE NO
1	Aarya Dnyandev Satpute	FY	BCOM	Female	A	DM/2023-24/001
2	Abhishek gowda	FY	BCOM	MALE	B	DM/2023-24/002
3	Aisha Sharafat khan	FY	BCOM	Female	C	DM/2023-24/003
4	Astha Gaikwad	FY	BCOM	Female	A	DM/2023-24/004
5	Bhumika Brijmohan Saklani	FY	BCOM	Female	A	DM/2023-24/005
6	Diksha pachangane	FY	BCOM	Female	A	DM/2023-24/006
7	Niyal P Shetty	FY	BCOM	MALE	C	DM/2023-24/007
8	Raj Pramod Modsing	FY	BCOM	MALE	B	DM/2023-24/008
9	Riddhi Ved	FY	BCOM	Female	C	DM/2023-24/009
10	Rithika Krishnan	FY	BCOM	Female	A	DM/2023-24/010
11	Rohit Ajit butiya	FY	BCOM	MALE	A	DM/2023-24/011
12	Saish Iswalkar	FY	BCOM	MALE	C	DM/2023-24/012
13	Shayari Shetty	FY	BCOM	Female	A	DM/2023-24/013
14	Tanisha prajapati	FY	BCOM	Female	A	DM/2023-24/014
15	Yash polekar	FY	BCOM	MALE	B	DM/2023-24/015
16	Chaudhary Afreen Abdul Salam	SY	BCOM	Female	C	DM/2023-24/016
17	PRIYA VORA	SY	BCOM	Female	C	DM/2023-24/017
18	Rishit pilikunje	SY	BCOM	MALE	A	DM/2023-24/018
19	Sakshi Kulkarni	SY	BCOM	Female	A	DM/2023-24/019
20	Sandip Dinesh Sharma	SY	BCOM	MALE	B	DM/2023-24/020
21	Shruti Bankar	SY	BCOM	Female	A	DM/2023-24/021
22	Shruti Dubey	SY	BCOM	Female	A	DM/2023-24/022
23	Yasir Khan	SY	BCOM	MALE	A	DM/2023-24/023
24	Aastha kothari	TY	BCOM	Female	C	DM/2023-24/024

25	Jude Rao	TY	BCOM	MALE	C	DM/2023-24/025
26	Rajyashree Jaiswal	TY	BCOM	Female	C	DM/2023-24/026
27	Rohan Singh	TY	BCOM	MALE	C	DM/2023-24/027
28	Vijayan nadar	TY	BCOM	MALE	C	DM/2023-24/028

Grade system

GRADE	
	34-50 (Marks)
	25-33 (Marks)
	18-24 (Marks)
	BELOW 18 (Marks)

Question Paper

All Questions are compulsory:

7. Which of the following is the correct depiction of Digital Marketing? *

Mark only one oval.

Email Marketing

Social Media Marketing

Web Marketing

All of the above

8. Which of the following is the correct depiction of Digital Marketing? *

Mark only one oval.

Digital marketing can only be done offline

Digital marketing cannot be done offline.

Digital marketing requires electronic devices for promoting goods and services.

In general, digital marketing can be understood as online marketing, web marketing, and e-mail marketing

https://docs.google.com/forms/d/1T81_0mOywdRjF1YsENrKF1DX8ZXP8bFuw3k9OWPY/edit

2/8

9. Which of the following is the correct depiction of Digital Marketing? *

Mark only one oval.

- Digital marketing can only be done offline.
- Digital marketing cannot be done offline.
- Digital marketing requires electronic devices for promoting goods and services.
- In general, digital marketing can be understood as online marketing, web marketing, and e-mail marketing.

10. Which of the following is involved in the digital marketing process? *

Mark only one oval.

- RSA
- Voice Broadcasting
- Podcasting
- All of the above

11. What is considered while creating a front page of the website or homepage? *

Mark only one oval.

- References of other websites
- A brief elaboration about the company
- Logos portraying the number of awards won by the web designer.
- None of the above

6/20/23, 12:24 AM

ASSESSMENT CUM FEEDBACK DIGITAL MARKETING COURSE 2022-23

12. What is the name of the process in which marketing is achieved by incorporating tools, techniques, electronic devices, technologies, or systems? *

Mark only one oval.

- Internet Marketing
- Direct Marketing
- Electronic Marketing
- Interactive Marketing

13. What is the name of the process in which marketing is achieved by incorporating tools, techniques, electronic devices, technologies, or systems? *

Mark only one oval.

- Internet Marketing
- Direct Marketing
- Electronic Marketing
- Interactive Marketing

14. Which of the following factors are responsible for leaving an impact on the Google PageRank? *

Mark only one oval.

- The text depicting inbound links to a page of a website.
- A total number of inbound links to a website's page.
- The subject matter of the site providing the inbound link to a page of a website.
- The number of outbound links on the page that contains the inbound link to a page of a website.

15. Name the features offered by LinkedIn for paid business accounts. *

Mark only one oval.

- Facilitate posting pictures
- Facilitate to connect directly and send messages to people
- Ability to post in Groups and create a Group
- Ability to block users

16. In the email campaign, _____ delivers the advertisements into the group of targeted customers. *

Mark only one oval.

- Spoofing
- Indirect email marketing
- Direct email marketing
- Spamming

17. Which of the following is the most common delivery channel in terms of mobile marketing? *

Mark only one oval.

- Graphic
- Text
- Voice call
- Search engine marketing

18. In what ways can you beat your customer's expectations? *

Mark only one oval.

- By making your product more appealing
- By providing unique services to your customer
- By providing great deals in terms of discounts to your customer
- By getting appropriate and relevant reviews from your customers on your website

19. What is the full form of SEO? *

Mark only one oval.

- Search Engine Optimal
- Social Engine Optimization
- Search Engine Optimization
- Social Engine Optimal

20. What is the full form of SEM? *

Mark only one oval.

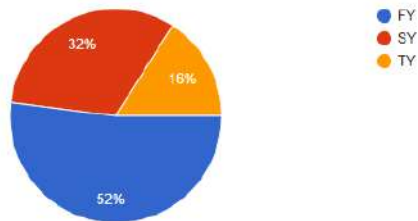
- Social Engine Marketing
- Search Engine Marketing
- Search Engine Management
- Social Engine Management

FEEDBACK ANALYSIS

No of Respondents: 25

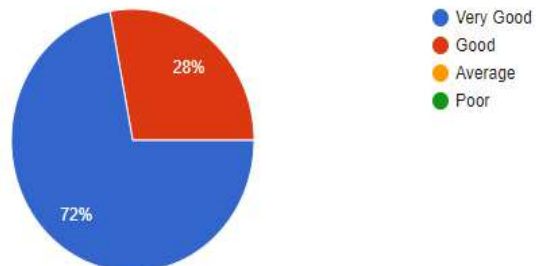
Class

25 responses



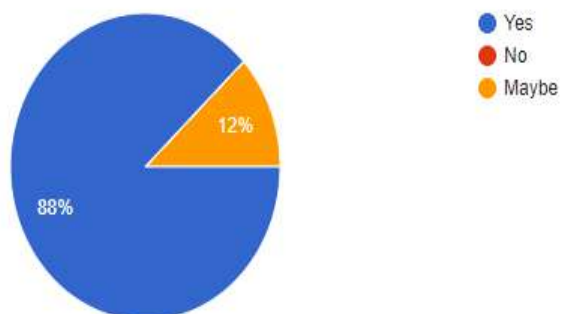
How would you rate the Presentation of Resource Person.

25 responses



Do you believe to be benefitted from this course.

25 responses



ACTION TAKEN REPORT

Name of the Program: Certificate Course on “Digital Marketing and E-CRM”

FEEDBACK RECEIVED	ACTION TAKEN
Students gave positive feedback. Most of them were happy and satisfied with the course.	It was decided that this course will be continued in future as well.

REPORT

Event: Certificate Course on Digital

Marketing & E-CRM **Date:** 14th Feb,

2024 to 21st Mar, 2024

Venue: AV Room

Scope: FY, SY and TY Students across all disciplines.

Objective: To educate students with various trends in Digital Marketing.

Highlights: Department of Accountancy and Financial Management conducted a Certificate Course on Digital Marketing and E-CRM from 14th Feb, 2024 to 21st Mar, 2024. The course saw good participation of students from various disciplines. All Resource Persons provided extensive knowledge to students on the course and also took practical assignments to enhance the skill sets of students on Digital marketing and E-CRM. The students were highly benefited from the course and gave very positive feedback for it.

Number of Participants: 28 (Male: 12 & Female: 16)

Resource Persons:

- Dr Vijay Vishwakarma- Convenor & Resource person of the Course
- Mr. Rohit Salian - Resource person for the Course
- Mr John Menezes- Resource person for the Course
- Ms Priya Nadar- Resource person for the Course
- Mr Karthik Bamane - Resource person for the Course




PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinsitute.org

CERTIFICATE PHOTO



BUNTS SANGHA'S
S. M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND
MANAGEMENT STUDIES POWAI, MUMBAI
PERMANENTLY AFFILIATED TO UNIVERSITY OF MUMBAI
NAAC RE-ACCREDITED WITH A+ GRADE, 2ND CYCLE
IMC RBNO CERTIFICATE OF MERIT 2019
BEST COLLEGE AWARD 2021-22
ISO 21001:2018 CERTIFIED



Department of Accountancy & Financial Management

CERTIFICATE OF COMPLETION

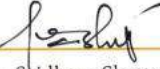
This is to Certify That

Mr./Ms. Astha Deepak Gaikwad
of FYBCOM has Successfully Completed 30 Hours Certificate Course
on 'Digital Marketing & E-CRM'
Conducted from 14th February, 2024 to 21st March, 2024
& has obtained A Grade.


Dr. Vijay Vishwakarma
CONVENOR


CS. Sandesha Shetty
VICE-PRINCIPAL




Dr. Sridhara Shetty
PRINCIPAL

CERTIFICATE COURSE
FAST TRACK CAPITAL MARKET EXPERT

ACTIVITY APPROVAL FORM

Program: Short Term Certificate Course on “Fast Track Capital Market Expert”.

Need:

1. Knowledge on the capital market is a necessity for professional environments and to make an Investment portfolio.
2. In addition, specialized professional skill on fundamental and technical analysis is one of the most desired day today interactions in the capital market for investment. The programme is designed not only from the personal growth perspective of the students but also to make their prospectus strong in the field of the capital market.

Objective: The course is a certificate level course, with an aim to equip the students with the vital skills on fundamental and technical analysis of the capital market for the better investment portfolio.

Content: Introduction to Primary & Secondary Capital market, financial statement analysis, Michel Porter five forces model, Equity market terminology, Ratio analysis, Trading Mechanism, equity research methodology.

Duration: 30 hours

Venue: Training through offline Platform

Fees: 2,500/- per student

Proposed By: Department of BAF & BBI

Verified By:







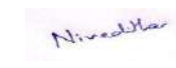

PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smsshettyinsitute.org

Minutes of the Meeting

The Commerce Departmental meeting was held on 22nd January 2024 at 12:30 pm. Following were the minutes of the meeting for the discussion

1. It was informed that the Department of BAF & BBI is going to offer one more certificate course on "Fast Track Capital Market Expert" for all the students of BAF & BBI.
2. It was also decided that an orientation session will be organized for all the students of our department where students will be informed about the details of the course, course benefits, along with the fees (Rs. 2,500/-)
3. It was informed that a whatsapp message will be prepared stating the required information about the course, date and time of the orientation session.
4. On the basis of the orientation session, students can register for the course and pay the fees online through NEFT to a college bank account. Payment information will be provided to all the interested students through whatsapp messages.
5. It was decided that a separate Whtasapp group will be created for the students who pay the fees and all the course related information, notices, lectures link will be provided in that whatsapp group
6. It was also decided that the course shall start in the month of February so that course can get over before students' Semester Exams.
7. It was also informed that Asst. Prof. Anjana Verma will be the Convenor of the certificate course.

Teachers who attended the meeting:

Name	Signature
Ms Sahana Raviprasad- BAF BBI Coordinator	
Mr. Virendra Singh-Member of Commerce Department	
Ms. Avneet Kaur - Member of Commerce Department	
Ms. Anjana Verma- Member of Commerce Department	
Ms. Niveditha Shetty- Member of Commerce Department	
Mr. Arunkumar Vishwakarma -Member of Commerce Department	

APPROVAL LETTER

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES
POWAI, MUMBAI-400076

Date: 19th January, 2024

The Chairman
Bunts Sangha's
Powai Education Committee
Powai, Mumbai-400076

Subject: Approval for Fast Track Capital Market Expert

Respected Sir,

With reference to the above subject, this is to inform you that BAF and BBI Department is organizing a **Fast Track Capital Market Expert Certificate Course** for undergraduate students (open for all BAF and BBI students). The details for the course are as follows:

Title: Fast Track Capital Market Expert Certificate Course

Day and Date of Commencement: Monday 12th Feb, 2024.

Duration: 30+hrs.

In collaboration with: Parivartan Learning Solutions (PLS)

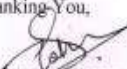
Resources Person: 1. Mr Rupesh Nagada 2. Mr.Sushan Shetty

The aim of the course: To enable participants to apply new skills and knowledge straight away in their workplace, as the course design is oriented towards their daily needs.


Fee: Rs. 2,500/- (Two Thousand and Five Hundred) per student.

Requesting for your kind approval.


Thanking You,



Ms. Sahana Raviprasad
(BAF & BBI Coordinator)


Dr. Sridhara Shetty
Principal



Dr. Sandeep Singh
COO (A & A)


Gautam S Shetty
Secretary


CA Ashok R Shetty
Treasurer


CA Harish D Shetty
Vice Chairman


Vasant Shetty Palimar
Vice Chairman


Ratnakar Shetty Mundkur
Chairman

STUDENTS NOTICE

NOTICE

Certificate Course on Fast Track Capital Market Expert

The students are hereby informed that the Department of BAF & BB is organizing an **Fast Track Capital Market Expert Certification Course** with duration of 30+ hrs in collaboration with Parivartan Learning Solutions (PLS), starting from Monday 12th February, 2024, Course Fees: Rs. 2500/-

Certifications:

Students will be given joint certification from 'Parivartan Learning Solutions' and the college. Additionally, students can also appear for NISM – VIII (Equity Derivatives module) of 'National Institute of Securities Markets' by enrolling with applicable exam fees towards NISM.

The registration link : <https://forms.gle/fQfGa4ZGQz2MSrQ1A>

Whatsapp Link : <https://chat.whatsapp.com/LXqcYgO57GPDxTQw5MaWos>

Contact :

Asst. Prof. Anjana Verma, 9594353303



Bunts Sangha's
S.M. Shetty College Of Science, Commerce and Management Studies,
Powai, Mumbai
Permanently Affiliated to University of Mumbai
IMC RBNQ CERTIFICATE OF MERIT 2019
ISO 21001: 2018 CERTIFIED

DEPARTMENT OF BAF & BBI
organises
Certificate Course
on
Fast Track Capital Market Expert
Starting from - Monday 12th February, 2024
Duration - 30+ hours

Registration Link
<https://forms.gle/AK3CBHEXJugToTSDA>

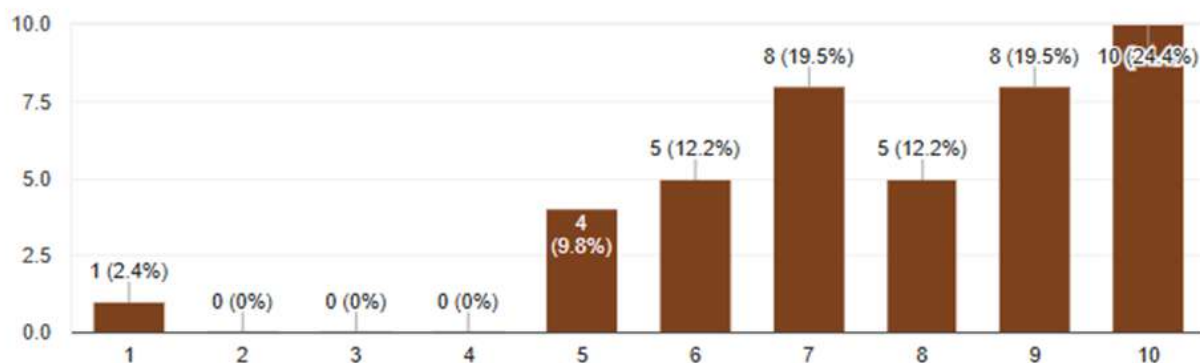
Course Fees: Rs. 2,500/-.

DETAILS FOR "ONLINE PAYMENT"
Name of Beneficiary: 'Bunts Sangha's S.M.Shetty College of Science, Commerce and Management Studies' Name of Bank: Cosmos Bank. Branch: Powai, Mumbai Account No: 919050102356, IFSC Code: COSB0000919, MICR Code No.: 400164019

FEEDBACK

Report of Student Feedback for certificate course

1. Did you find the Certified Capital Market (Equity) Workshop useful for you

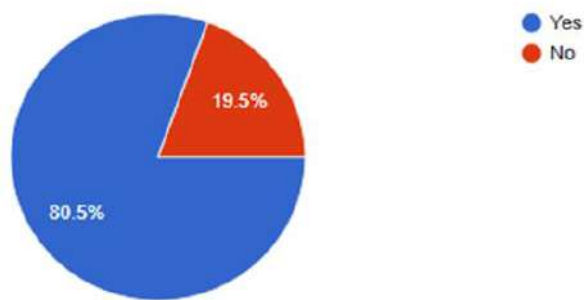


2. Mention one aspect that you learnt from the 30 hour session

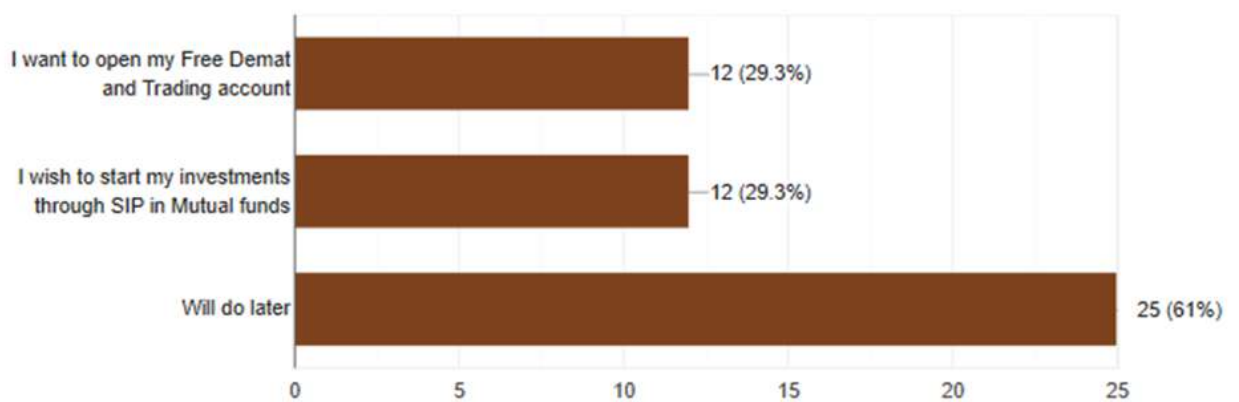
Trading
I learn ,How deeply market is work
Bonds and equity shareholder
Technical analysis
Learn how investments are done
trading portfolio management
In detail about equity shares
The graphs, derivatives, different shares, how to buy and sell shares in the market , stop limit and a lot of knowledge
How we can use fundamental analysis to decide what company to invest into
The trading view and investment view
Many things taught by Sushan Sir
I learn about various types of ratios ,equity shares
Candlestick chart analysis
EPS
The way share market works
Overview on investing in the share market
How to do stock marketing
Nice
Trading view and analysis
shares
Basics of stock market
Learnt about the stock markets and its basics
About stock, investment, risk factor, profit margins, trading and so many things
About stock market
About stock market
About equity(stocks) buying and selling
Capital market terminologies
Candle stick

Fundamental analysis
Everything
Ratios
Candles
Derivative and technical analysis
Share market/ Stock Market
How to invest
Trading
in-depth information about capital market
I learnt about different types of shares
Sip
About Equity

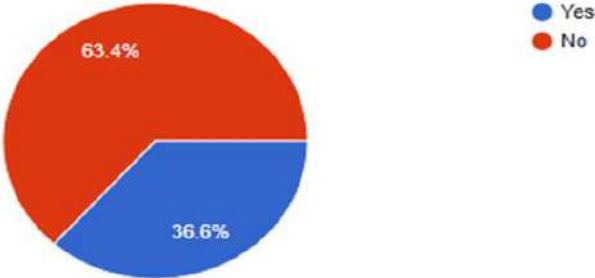
3. Would you be interested to learn how to invest or trade in Stock Markets ?



4. How would you like to execute your financial management things that you learnt in the webinar



5. Are you interested to join our summer internship project



REPORT

Event: Certificate Program in Fast Track Capital Market Expert

Duration: 30 hours

Venue: 8th Floor,

Scope: Registered and paid Students of Undergraduate and Postgraduate Courses (BAF & BBI Streams) of our college

Objective: The course is a certificate level course, with an aim to enable the applied knowledge straight away in their workplace.

Highlights- 32 Hours Certificate Program on Fast Track Capital Market Expert was organized by the Department of BAF & BBI of our college. Fees for the course was Rs. 2,500 per student. The certificate course started from 12th February, 2024 and was completed on 22nd March, 2024. Total 42 students of BBI and BAF registered and paid for the course and were awarded certificates after successful completion of the course.


BUNTS SANGHA'S S.M. SHETTY COLLEGE

Prof. Sahana Raviprasad
Coordinator (BAF & BBI)


PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

Certificate photo



CERTIFICATE COURSE
NETWORKS & G-SUITE FUNDAMENTALS

ACTIVITY APPROVAL FORM

Program: Short Term Certificate Course in Networks & G-Suite Fundamentals

Need:

1. Computers are a necessity for professional environments in the 21st century and not knowing how to do basic troubleshooting can be a drawback for job seekers.
2. In addition, specialized professionals in computer technology such as software designers and programmers of any organization rely heavily on computers.
3. Therefore, basic or advanced knowledge of computer technology can have a number of advantages for the career of students..

Objective: The course is a certificate level course, with an aim to equip the students with the vital skill set, that is, necessary to cope up with the ever-changing scenario in the IT sphere. The course is designed in such a manner, so that it not only educates an individual with the basic skill set but also enhances the ability of the individual to easily grasp the new changes in the dynamic IT field. The course may also be considered as an ideal course for re-skilling an individual and technological advancement.

Content: Introduction to Computer Concepts, GUI Based Operating Systems, Internet, www, Browser Concepts, Email and Collaboration, G-Suite Fundamentals etc.

Duration: 32 hours

Venue: Training through Virtual/Online Learning Platform

Fees: 750/- per student

Proposed By: Department of Commerce and Allied Subjects


Verified By: 

Minutes of the Meeting

The Commerce Departmental meeting was held on 20th July 2023 at 12:30 pm. Issues discussed are as follows:

1. It was informed that the Department of Commerce and Allied Subjects is going to offer one more certificate course on “Networks & G-suite Fundamentals” for all the students of the college, which will be majorly beneficial for the commerce students of First Year.
2. It was also decided that an orientation session will be organized for all the students of our department where students will be informed about the details of the course, course benefits, along with the fees (Rs750/-)
3. It was informed that a whatsapp message will be prepared stating the required information about the course, date and time of the orientation session.
4. On the basis of the orientation session, students can register for the course and pay the fees online through NEFT to a college bank account. Payment information will be provided to all the interested students through whatsapp messages. Period of at least 10 days should be given to students to pay the fees during the covid situation
5. It was decided that a separate Whatsapp group will be created for the students who pay the fees and all the course related information, notices, lectures link will be provided in that whatsapp group
6. It was also decided that the course shall start in the month of September itself so that course can get over before students’ Semester Exams
7. It was also informed that Asst. Prof. Avneet Kaur will be the Convenor of the certificate course.

Teachers who attended the meeting:

Name	Signature
Ms Sahana Raviprasad- BAF BBI Coordinator	
Mr. Virendra Singh-Member of Commerce Department	
Ms. Avneet Kaur - Member of Commerce Department	
Ms. Komal Tiwari- Member of Commerce Department	
Ms. Niveditha Shetty- Member of Commerce Department	
Mr. Chirag Chadani -Member of Commerce Department	

PERMISSION LETTER FROM MANAGEMENT
Certificate Course in Networks & G-Suite Fundamentals

Bunts Sangha's
S.M.Shetty College of Science, Commerce and Management Studies, Powai,
Mumbai - 400076
NAAC Re-Accredited 'A+' Grade(2nd Cy)
IMC RBNQ Certificate of Merit 2019
ISO 21001:2018 Certified

DEPARTMENT OF COMMERCE & ALLIED SUBJECTS

PERMISSION LETTER FROM MANAGEMENT
Certificate Course in Networks & G-Suite Fundamentals

Date: 14/08/2023

The Chairman
Powai Education Committee
Powai, Mumbai 400076.

Respected Sir,

Subject: Approval for Amount to be collected for the conduct of Certificate Course in Networks & G-Suite Fundamentals for the Academic Year 2023-24.

With reference to the above, this is to inform you that the Department of Commerce & Allied Subjects is conducting an online 'Certificate Course in Networks & G-Suite Fundamentals' for undergraduate students (open for all courses) tentatively from 1st September 2023. The total duration of the course is 32 hours.

This course has essentially been conceived with an idea of giving an opportunity to the students to attain computer literacy thereby contributing to increased and speedy PC penetration in different walks of life. It provides theoretical background as well as in-depth knowledge of Software/packages. After completing the course the learner should be able to use the computer for basic purposes of preparing his personal/business letters, viewing information on the internet (the web), receiving and sending mails, preparing his business presentations, preparing small databases etc. The fee for the course is **Rs. 750/- per student.**

Following is the breakup of Total Cost and amount to be collected:

S.No.	Particulars	Amount(Rs.)
1.	Total Amount to be collected from each student	Rs. 750/-
2.	Total Amount for Remuneration to teachers	Rs 500/-
3.	Certificate Cost	Rs. 10/-
4.	Total College Share	Rs. 240/-

The Lectures will be conducted in the college after the regular lectures of the students.


We are planning to collect the amount from the students from 20th Aug, 2023 through the college Cosmos Bank account by online mode.


Requesting for your kind approval please.

Thanking You


Ms. Sahana Raviprasad
(BAF & BBI Coordinator)

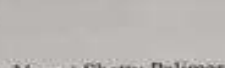

Dr. Sridhar Shetty
Principal
17/8/2023



Dr. Sundeep Singh
Chief Operating Officer (A & A)


CS Uttam Shetty
Secretary


CA Jagdish Shetty
Treasurer


Ulthur Mohandas Shetty
Vice Chairman


Vasant Shetty Palimar
Vice Chairman


B. R. Shetty
Chairman

cc: Accounts

NOTICE FOR STUDENTS

NOTICE

Greetings of the Day!

Dear Students,

It gives us immense pleasure to introduce *CERTIFICATE COURSE IN NETWORKS & G-SUITE FUNDAMENTALS* for the advancement of your academic prospects.

Duration: *32 Hours programme* that will be conducted through online mode.

OBJECTIVES OF THE COURSE:

- ♦ To equip an individual to use computers for professional as well as day to day use.
- ♦ To provide theoretical as well as in-depth knowledge of Softwares.
- ♦ To develop and enhance the existing computer skills and technological advancement.
- ♦ To create documents using G-Suite - Google docs, Google sheets and Google Slides.

HIGHLIGHTS:

1. *VALUE ADDITION TO YOUR CV*

Certificate of Course completion will be provided to all students which can be incorporated by students in their CV as a value addition apart from Regular Degree.

2. It enhances the ability of the individual to easily grasp the new changes in the dynamic IT field.

FEES: Rs. 750/-

Course Start Month: SEPTEMBER

For *registration*, please join the WhatsApp group and fill the below link:

<https://chat.whatsapp.com/LtjJWYiFRv9ICdFAmn4nt>

Payment mode will be provided after registration

In case of queries, please contact:

Asst.Prof. Avneet Kaur

avneetk@smsheettyinstitute.org

Asst. Prof. Vinay Shahpurkar

vinays@smsheettyinstitute.org

Asst. Prof. Sahana Ravi Prasad

sahanar@smsheettyinstitute.org

Regards,

Department of Commerce & Allied Subjects(BAF & BBI Department)

An orientation session has been organized for all the students across all the departments to provide the necessary information about the course.

BROCHURE

 **Bunts Sangha's**
S.M. Shetty College Of Science, Commerce & Management Studies, Powai
NAAC RE-ACCREDITED 'A+' GRADE
Permanently Affiliated to University of Mumbai
IMC RBHQ Certificate of Merit 2019
ISO 21001:2018 Certified



THE DEPARTMENT OF COMMERCE & ALLIED SUBJECTS
PRESENT
CERTIFICATE COURSE ON
"NETWORKS & G-SUITE FUNDAMENTALS"

Duration of the programme : 32 hours

OBJECTIVES OF THE COURSE:

- TO EQUIP AN INDIVIDUAL TO USE COMPUTERS FOR PROFESSIONAL AS WELL AS DAY TO DAY USE.
- TO PROVIDE THEORETICAL AS WELL AS IN-DEPTH KNOWLEDGE OF SOFTWARES.
- TO DEVELOP AND ENHANCE THE EXISTING COMPUTER SKILLS AND TECHNOLOGICAL ADVANCEMENT.
- TO CREATE DOCUMENTS USING G-SUITE - GOOGLE DOCS, GOOGLE SHEETS AND GOOGLE SLIDES.

FEES 750/-

FOR ANY QUERIES CONTACT

PROF. AVNEET KAUR
+9198927 72990

PROF. SAHANA RAVIPRASAD
+91 90043 15883

Attendance

FINAL LIST FOR G-SUITE COURSE 2023-24
ATTENDANCE FOR NETWORKS & G-SUITE COURSE TEACHER NAME: Arneet Kaur

S.NO.	NAME	CLASS	16/1/24	17/1/24	27/1/24	13/2/24	14/2/24	23/2/24
1	Aarya Geddam	FYBAF	Aarya	Aarya	Aarya	Aarya	Aarya	Aarya
2	Heenal Jain	FYBAF	Heenal	Heenal	Heenal	Heenal	Heenal	Heenal
3	Amaan Sayed	FYBAF	Amaan	Amaan	Amaan	Amaan	Amaan	Amaan
4	Shaikh Alameen	FYBAF	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen
5	Ananya Devendra sawant	FYBAF	Ananya	Ananya	Ananya	Ananya	Ananya	Ananya
6	Kashish chauhan	FYBAF	Kashish	Kashish	Kashish	Kashish	Kashish	Kashish
7	Adarsh Dinesh Shetty	FYBAF	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh
8	Gaurav Poojary	FYBAF	Gaurav	Gaurav	Gaurav	Gaurav	Gaurav	Gaurav
9	Praneet Devadiga	FYBAF	Praneet	Praneet	Praneet	Praneet	Praneet	Praneet
10	Amruta Sanjay Patil	FYBAF	Amruta	Amruta	Amruta	Amruta	Amruta	Amruta
11	Rakshitha bangera	FYBAF	Rakshitha	Rakshitha	Rakshitha	Rakshitha	Rakshitha	Rakshitha
12	Pratik J Shetty	FYBAF	Prateek	Prateek	Prateek	Prateek	Prateek	Prateek
13	Sujal salian	FYBAF	Sujal	Sujal	Sujal	Sujal	Sujal	Sujal
14	Bhumika, Sudhakar, Kotian	FYBAF	Bhumika	Bhumika	Bhumika	Bhumika	Bhumika	Bhumika
15	Viraj Vishal Dalvi	FYBBI	Viraj	Viraj	Viraj	Viraj	Viraj	Viraj
16	Pooja kulal	FYBBI	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja
17	Arijit dutta	FYBBI	Arijit	Arijit	Arijit	Arijit	Arijit	Arijit
18	Chetan Sharma	FYBBI						
19	Sarah Tanvir khalpe	FYBBI	Sarah	Sarah	Sarah	Sarah	Sarah	Sarah
20	HaniI talwani	FYBBI						
21	Sinclair Prasad	FYBBI	Prasad	Prasad	Prasad	Prasad	Prasad	Prasad
22	Jaden pinto	FYBBI	Jaden	Jaden	Jaden	Jaden	Jaden	Jaden
23	Darshan kotian	FYBBI	Darshan	Darshan	Darshan	Darshan	Darshan	Darshan
24	Priyanka panda	FYBBI	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka
25	Sanchi brid	Fybbi	Sanchi	Sanchi	Sanchi	Sanchi	Sanchi	Sanchi
26	Sakshi Nagesh Shastri	FYBAF	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi
27	Jaarvi Shetty	FYBBI	Jaarvi	Jaarvi	Jaarvi	Jaarvi	Jaarvi	Jaarvi
28	Yashvi shetty	FYBAF	Yashvi	Yashvi	Yashvi	Yashvi	Yashvi	Yashvi
29	ASMITA AMIT SAWANT	FYBBI						
30	Ayush Santosh	FYBAF						

FINAL LIST FOR G-SUITE COURSE 2023-24
ATTENDANCE FOR NETWORKS & G-SUITE COURSE TEACHER NAME: Ms. Rupal Doshi

S.NO.	NAME	CLASS	11/10	12/10	13/10	14/10	15/10	16/10
1	Aarya Geddam	FYBAF	Aarya	Aarya	Aarya	Aarya	Aarya	Aarya
2	Heenal Jain	FYBAF	Heenal	Heenal	Heenal	Heenal	Heenal	Heenal
3	Amaan Sayed	FYBAF	Amaan	Amaan	Amaan	Amaan	Amaan	Amaan
4	Shaikh Alameen	FYBAF	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen
5	Ananya Devendra sawant	FYBAF	Ananya	Ananya	Ananya	Ananya	Ananya	Ananya
6	Kashish chauhan	FYBAF	Kashish	Kashish	Kashish	Kashish	Kashish	Kashish
7	Adarsh Dinesh Shetty	FYBAF	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh
8	Gaurav Poojary	FYBAF	Gaurav	Gaurav	Gaurav	Gaurav	Gaurav	Gaurav
9	Praneet Devadiga	FYBAF	Praneet	Praneet	Praneet	Praneet	Praneet	Praneet
10	Amruta Sanjay Patil	FYBAF	Amruta	Amruta	Amruta	Amruta	Amruta	Amruta
11	Rakshitha bangera	FYBAF	Rakshitha	Rakshitha	Rakshitha	Rakshitha	Rakshitha	Rakshitha
12	Pratik J Shetty	FYBAF	Prateek	Prateek	Prateek	Prateek	Prateek	Prateek
13	Sujal salian	FYBAF	Sujal	Sujal	Sujal	Sujal	Sujal	Sujal
14	Bhumika, Sudhakar, Kotian	FYBAF	Bhumika	Bhumika	Bhumika	Bhumika	Bhumika	Bhumika
15	Viraj Vishal Dalvi	FYBBI	Viraj	Viraj	Viraj	Viraj	Viraj	Viraj
16	Pooja kulal	FYBBI	Pooja	Pooja	Pooja	Pooja	Pooja	Pooja
17	Arijit dutta	FYBBI	Arijit	Arijit	Arijit	Arijit	Arijit	Arijit
18	Chetan Sharma	FYBBI						
19	Sarah Tanvir khalpe	FYBBI	Sarah	Sarah	Sarah	Sarah	Sarah	Sarah
20	HaniI talwani	FYBBI						
21	Sinclair Prasad	FYBBI	Prasad	Prasad	Prasad	Prasad	Prasad	Prasad
22	Jaden pinto	FYBBI	Jaden	Jaden	Jaden	Jaden	Jaden	Jaden
23	Darshan kotian	FYBBI	Darshan	Darshan	Darshan	Darshan	Darshan	Darshan
24	Priyanka panda	FYBBI	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka	Priyanka
25	Sanchi brid	Fybbi	Sanchi	Sanchi	Sanchi	Sanchi	Sanchi	Sanchi
26	Sakshi Nagesh Shastri	FYBAF	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi	Sakshi
27	Jaarvi Shetty	FYBBI	Jaarvi	Jaarvi	Jaarvi	Jaarvi	Jaarvi	Jaarvi
28	Yashvi shetty	FYBAF	Yashvi	Yashvi	Yashvi	Yashvi	Yashvi	Yashvi
29	ASMITA AMIT SAWANT	FYBBI						
30	Ayush Santosh	FYBAF						

Photos



Examination Result FINAL RESULTS

S.NO	Candidate Name	Final Result
1	Ananya Devendra sawant	Pass
2	Priyanka panda	Pass
3	Gaurav Poojary	Pass
4	Aarya geddam	Pass
5	Asmita Amit Sawant	Pass
6	Pooja kulal	Pass
7	Ayush Santosh	Pass
8	Yashvi Shetty	Pass
9	Darshan kotian	Pass
10	Jaanvi Shetty	Pass
11	Viraj Dalvi	Pass
12	Jaden pinto	Pass
13	Bhumika. Sudhakar. Kotian	Pass
14	Sujal Salian	Pass
15	Sinclair Prasad	Pass
16	Armaan Sayed	Pass
17	Rakshitha bangera	Pass
18	Heenal Jain	Pass
19	Pratik Shetty	Pass
20	Sakshi Nagesh Shastri	Pass
21	Alameen shaikh	Pass
22	Praneet Jagdish Devadiga	Pass
23	Adarsh Shetty	Pass
24	Kashish harshad chauhan	Pass
25	Sanchi brid	Pass
26	Amruta Patil	Pass
27	Sarah Tanvir Khalpe	Pass

Feedback analysis

BUNTS SANGHA'S

S.M.SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI

Permanently Affiliated to the University of Mumbai

NAAC RE ACCREDITED 'A +' GRADE (SECOND CYCLE)

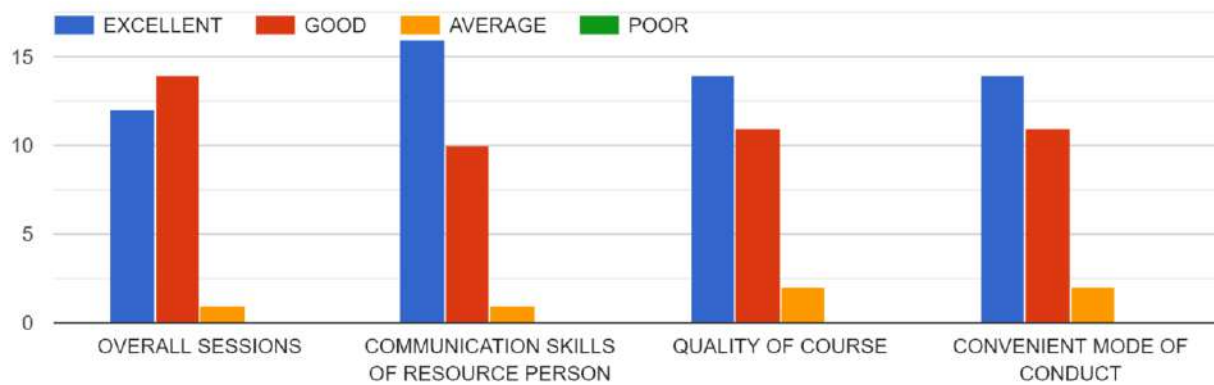
IMC RBNQ CERTIFICATE OF MERIT 2019

ISO 21001:2018 CERTIFIED

Department of Commerce and Allied Subjects

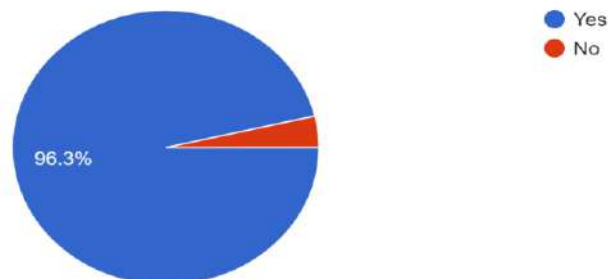
FEEDBACK ANALYSIS

KINDLY RATE THE VARIOUS ASPECTS OF THE CERTIFICATE COURSE



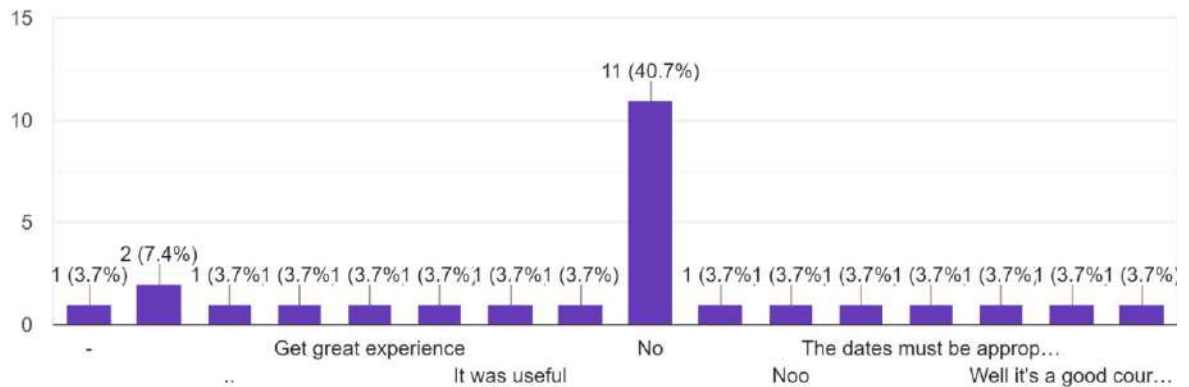
DID YOU FIND THE CERTIFICATE COURSE USEFUL?

27 responses



ANY OTHER SUGGESTIONS OR FEEDBACK

27 responses



Feedback received from the participants on all the parameters was positive and encouraging. Clearly participants felt that their knowledge has been improved after attending the certificate course and 100% students found the course useful. Suggestions were received regarding conducting more such events in the future for students.

REPORT

Event: Certificate Program in Networks & G-Suite Fundamentals

Duration: 32 hours

Venue: 6TH FLOOR IT LAB

Scope: Registered and paid Students of Undergraduate and Postgraduate Courses (All Streams) of our college

Objective: The course is a certificate level course, with an aim to equip the students with the vital skill set, that is, necessary to cope up with the ever-changing scenario in the IT sphere. The course is designed in such a manner, so that it not only educates an individual with the basic skill set but also enhances the ability of the individual to easily grasp the new changes in the dynamic IT field. The course may also be considered as an ideal course for re-skilling an individual and technological advancement.

Highlights- 32 Hours Certificate Program in Networks & G-Suite Fundamentals was organized by the Department of Commerce & Allied Subjects of our college Fees of the course was Rs 750/- . The certificate course started on 22nd Jan, 2024 and was completed on 22nd March,2024. Total 30 students of first year BBI and BAF registered and paid for the course and were awarded certificates after successful completion of the course.



Asst. Prof. Avneet Kaur
Course Convener



Prof. Sahana Raviprasad
Coordinator (BAF & BBI)



PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

ACTION TAKEN REPORT

Action taken by Department of Commerce & Allied Subjects for the feedback provided on Certificate course in Networks & G-Suite Fundamentals.

Date	Feedback Received	Action Taken
22nd Jan'24 to 22nd March, 2024	<ul style="list-style-type: none">• Participants found the session very relevant and helpful. Information regarding Networks and Google Suite was very informative and precisely explained.• Participants appreciated the efforts taken by the college to conduct this event.	The Department of Commerce & Allied Subjects will conduct such events in future.

Certificate



CERTIFICATE COURSE
ROBOTICS PROCESS AUTOMATION

Permission Letter

Date – 04/12/2023

To

The Principal,

Bunts Sangha's S M Shetty College, Powai.

Subject : Course Permission and Faculty Approval for Certificate Course (Department of Information Technology)

Respected Sir,

This is with the reference to the certificate course to be conducted by Department of information Technology. This year department planned to conduct 2 certificate courses out of which 1 is already completed. Currently we are starting with **Robotics Process Automation** course.

The Course will commence on every Sunday and Holidays for 4 hours for total 32 to 36 hours (8 Sundays). The trainer for the course will be Dr. Tushar Sambare (Certified RPA Developer).

Kindly approve the above.

Thanking You,



Dr. Tushar Sambare Coordinator
(BScIT & MScIT)



Principal

Encl. – Course Syllabus is attached.

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE , COMMERCE AND MANAGEMENT
STUDIES, POWAI, MUMBAI.

December 4, 2023

Department of information Technology

Robotics Process Automation Certificate course

Total Expected Collection Approximate (1000 Rs * 50 Students)	: 50000 Rs
Expenses	
Remuneration for the Recourse Person (Include online certification)	: 30000 Rs
Online Certificates	: NIL
Total Expenses	: 30000 Rs
Total Amount to the institution	: 20000 Rs



Dr Tushar Sambare

Co-ordinator, Information Technology



Principal

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND
MANAGEMENT STUDIES, POWAI, MUMBAI.

December 4th, 2023

The Chairman
Bunts Sangha's
Powai Education Committee Powai,
Mumbai 400076.

Respected Sir,

Subject: Permission to collect amount from students towards Certificate Course.

The Department of information Technology is organising a Certificate course in Robotics Process Automation. The Course will commence on every Sunday and holiday for 4 hours for 32 to 36 hours.

The trainer for the course will be Dr. Tushar Sambare (Certified RPA Developer).

Amount of Rs.1000 per students need to be collected per student to cover the cost of trainer remuneration and computer lab utilization.

You are requested to accord your approval for the same.

Thanking you,
Yours



faithfully,
Dr Tushar Sambare
Co-ordinator, Information Technology



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Treasurer

Ulthur Mohandas Shetty
Vice Chairman

Vasant Shetty Palimar
Vice Chairman

B.R. Shetty
Chairman

IT106: Robotic Process Automation

Information Technology Department		FY , SY and TY	
Course Name: Robotic Process Automation		Course Code: IT106	
Periods per week (1 Period is 60 minutes)		4	
Total Hours		32	
		Hours	Marks
Evaluation System	Practical Examination	2½	50

Course Objectives:

- To make the students aware about the automation today in the industry.To
- make the students aware about the tools used for automation.
- To help the students automate a complete process

Unit	Details	Lectures	Outcome
I	Robotic Process Automation: Scope and techniques of automation, About UiPath Record and Play: UiPath stack, Downloading and installing UiPath Studio, Learning UiPath Studio, Task recorder, Step-by-step examples using the recorder.	4	CO1
II	Sequence, Flowchart, and Control Flow: Sequencing the workflow, Activities, Control flow, various types of loops, and decision making, Step-by-step example using Sequence and Flowchart, Step-by-step example using Sequence and Control flow Data Manipulation: Variables and scope, Collections, Arguments Purpose and use, Data table usage with examples, Clipboard management, File operation with step-by-step example, CSV/Excel to data table and vice versa (with a step-by-step example)	4	CO2
III	Taking Control of the Controls : Finding and attaching windows, Finding the control, Techniques for waiting for a control, Act on controls mouse and keyboard activities, Working with UiExplorer, Handling events, Revisit recorder, Screen Scraping, When to use OCR, Types of OCR available, How to use OCR, Avoiding typical failure points Tame that Application with Plugins and Extensions: Terminal plugin, SAP automation, Java plugin, Citrix automation, Mail plugin, PDF plugin, Web integration, Excel and Word plugins, Credential management, Extensions Java, Chrome, Firefox, and Silverlight	8	CO3
IV	Handling User Events and Assistant Bots: What are assistant bots?, Monitoring system event triggers, Hotkey trigger, Mouse trigger, System trigger ,Monitoring image and element triggers, An example of	8	CO4

	<p>monitoring email, Example of monitoring a copying event and blocking it, Launching an assistant bot on a keyboard event</p> <p>Exception Handling, Debugging, and Logging: Exception handling, Common exceptions and ways to handle them, Logging and taking screenshots, Debugging techniques, Collecting crash dumps, Error reporting</p>		
V	<p>Managing and Maintaining the Code: Project organization, Nesting workflows, Reusability of workflows, Commenting techniques, State Machine, When to use Flowcharts, State Machines, or Sequences, Using config files and examples of a config file, Integrating a TFS server</p> <p>Deploying and Maintaining the Bot: Publishing using publish utility, Overview of Orchestration Server, Using Orchestration Server to control bots, Using Orchestration Server to deploy bots, License management, Publishing and managing updates</p>	8	CO5

Course Outcomes: After completing the course, a learner will be able to:

CO1: Understand the mechanism of business process and can provide the solution in an optimized way.

CO2: Understand the features used for interacting with database plugins.

CO3: Use the plug-ins and other controls used for process automation.

CO4: Use and handle the different events, debugging and managing the errors.

CO5: Test and deploy the automated process.

Books and References:					
Sr. No.	Title	Author/s	Publisher	Edition	Year
1.	Learning Robotic Process Automation	Alok Mani Tripathi	Packt	1st	2018
2.	Robotic Process Automation Tools, Process Automation and their benefits: Understanding RPA and Intelligent Automation	Srikanth Merianda	Createspace Independent Publishing	1 st	2018
3.	The Simple Implementation Guide to Robotic Process Automation (Rpa): How to Best Implement Rpa in an Organization	Kelly Wibbenmeyer	iUniverse	1st	2018

Robotics Process Automations Certificate Course Report

Objective of Course :

- **To make the students aware about the automation today in the industry.**
- **To make the students aware about the tools used for automation.**
- **To help the students automate a complete process.**

The B.Sc. IT Department of S. M. Shetty College has organized a certification course in **Robotics Process Automation** for B. Sc. IT students.

The training course was attended by **52** students. All the participating students benefited with this programme as it would be helping them to get Course Certificates after giving the practical exam.

The training was conducted for 8 days [Total 36 hours] (Between 17/12/2023 and 17/02/2024). Trainer for the Course:

1) Faculty – Dr. Tushar Sambare



Course Coordinator

ROBOTICS PROCESS AUTOMATION CERTIFICATE COURSE ATTENDANCE 2023-2024

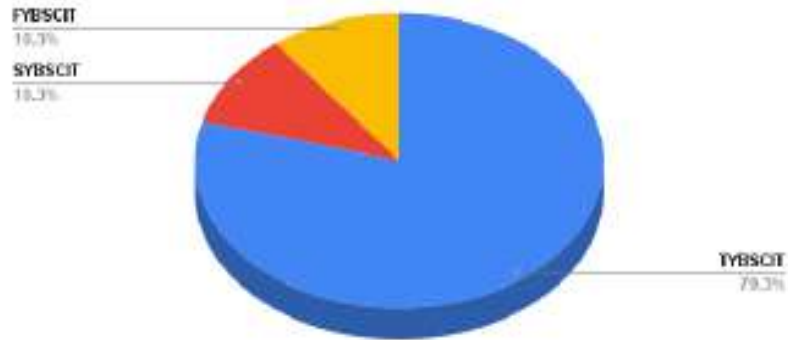
Sr. No.	Full Name	Date:	17-12-23	20-12-23	24-12-23	7/1/2021	14/1/2021	21/1/2021	1/28/2021	12/2/2024	17-2-2024
			5	3	4	5	5	5	5	2	2
			8 to 1.30	8 to 11.00	8 to 12.30	8 to 1.30	8 to 1.30	8 to 1.30	8.30 TO 11.30	12.30 to 1.30	12.30 to 1.30
1	JENA SAHIL PARAMANANDA	P	P	P	A	A	P	P	P	P	P
2	GOWDA JATIN SHIVSWAMY	P	P	P	P	P	A	P	P	P	P
3	AGATE DISHA VIJAY	P	P	P	A	P	P	A	P	A	A
4	SHIVAM SHARMA	P	P	P	P	P	P	P	P	P	P
5	SINGH AYUSH ARUN KUMAR	P	P	P	P	P	P	A	P	P	A
6	SHRIVASTAV SAURABH SANJAY	P	P	P	P	P	A	P	P	P	P
7	SURVE SHRIKRISHNA SHANKAR	P	P	P	P	P	P	P	P	A	A
8	BOBADE SIDDHI VINOD	P	P	P	P	P	P	P	P	P	P
9	SHAIKH AMAN YUNUS	P	P	P	A	P	A	P	A	A	A
10	POOJARY SRAJAN JAYA	P	P	P	P	P	P	A	P	P	A
11	SHETTY TANISH RAJESH	A	A	P	P	A	P	P	P	P	P
12	DARVES PRATHMESH PRAKASH	P	P	P	P	P	P	P	P	P	P
13	POOJARI KAVITA SADASHIVA	P	P	P	A	P	P	P	P	P	P
14	MOILY CHIRASHREE GANGAYA	P	P	P	P	P	P	P	P	P	P
15	SHARAD GURPREET SINGH	P	P	P	P	P	P	A	P	A	A
16	POOJARI SOWJANYA JAGDISH	P	P	P	P	A	P	P	P	P	P
17	SAYYED FAIZAN ALTAF	P	P	P	P	A	P	P	P	P	P
18	NADAR SONIA GRACY	P	P	P	P	P	P	P	P	P	P
19	POOJARI SHARAN YASHODHARA	P	P	P	P	A	P	P	P	P	P
20	SHETTY PARTH PRABHAKAR	P	P	P	P	P	P	A	P	P	A
21	SHETTY SHRAVAN ARUNA	P	P	P	P	P	P	P	P	P	P
22	SHAIKH TEHREEM YUSUF	P	P	P	P	P	P	P	P	P	P
23	BIRAJDAR ATHARVA DEVANAND	P	P	P	P	P	A	P	P	P	P
24	PANDEY MAHAK CHANDRAPRAKSH	P	P	P	P	P	P	P	P	P	P
25	SINGH SUJAL SANJAY	P	A	P	P	P	P	A	P	P	P
26	KHAN DANISH MOHOMMAD TAHUR	P	P	P	P	P	P	P	P	P	P

27	WAZE SAHIL DAYANAND	P	A	A	P	P	P	P	P	P	P
28	PARIKH UPEN NILESH	P	P	P	P	A	P	P	P	P	P
29	INDAP TANMAI MAHESH	P	P	A	P	P	P	P	P	P	P
30	PALKAR DURVESH RAMESH	P	P	A	P	A	P	P	P	P	P
31	SAYED IQRA FIRDOUS AKHTAR	P	P	P	P	P	P	P	P	P	P
32	SHAIKH SHARIYAN SALIM ISAK	P	P	P	P	P	P	A	P	A	A
33	SIDDIQUE ABDUL RAHMAN	P	P	P	P	P	P	P	P	P	P
34	AMBRE PRANJAL DEEPAK	P	P	P	P	P	P	P	P	P	P
35	YADAV RAHUL RAMKESH	P	P	P	P	P	P	A	P	A	A
36	PATIL PRANAY SANDEEP	P	P	P	P	P	P	P	P	P	P
37	GUPTA SHIKHAR SUNIL	P	P	P	P	P	P	P	P	P	P
38	PRAJAPATI DIMPLE SURESH	P	P	P	A	P	A	P	P	P	P
39	KHAN NOORFATIMA MOHD SAFI	P	P	P	P	P	P	P	P	P	P
40	KHAN SAIMA ISHTIYAQUE AHMED	P	P	P	P	A	A	P	P	P	P
41	BHUPELLI LAKITHA LAXMAN	P	P	A	P	P	P	P	P	P	P
42	BHOSTEKAR SUJAL MANGESH	P	P	P	P	P	P	A	P	A	A
43	SHETTY RAKSHAN ROHAN	P	P	P	P	P	P	P	P	P	P
44	GUPTA ANJALI DINESH	P	P	A	P	P	P	P	P	P	P
45	SHAIKH AYAAN ABDUL RAUF	P	P	P	P	P	P	P	P	P	P
46	CHALAKKAL NOEL NIXON	P	P	A	P	A	P	P	P	P	P
47	PALAV DIVYA MILIND	P	P	A	P	A	P	P	P	P	P
48	SHUKLA VISHESH DILEEP	P	P	P	A	P	P	A	P	A	A
49	GUPTA SHRADDHA RAJESH	P	P	P	P	P	P	P	P	P	P
50	YADAV GANESH MAUJILAL	P	P	P	P	P	P	P	P	P	P
51	SHAIKH ANJUM ABDUL RASHID	P	P	P	P	P	P	P	P	P	P
52	SARKAR PRIYANKA PARIKAMAL	P	P	A	P	P	A	P	P	P	A

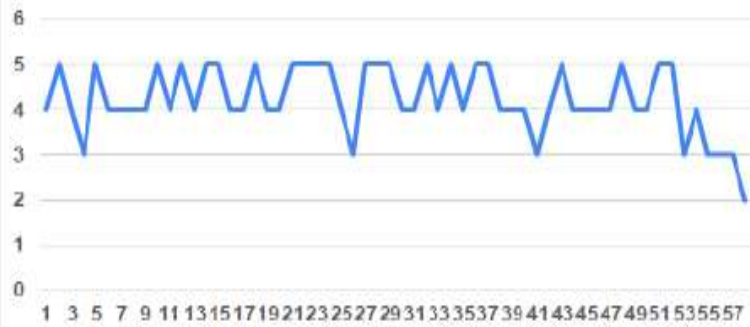
Feedback of Students About the Course :

Faculty Name: Dr. Tushar Sambare

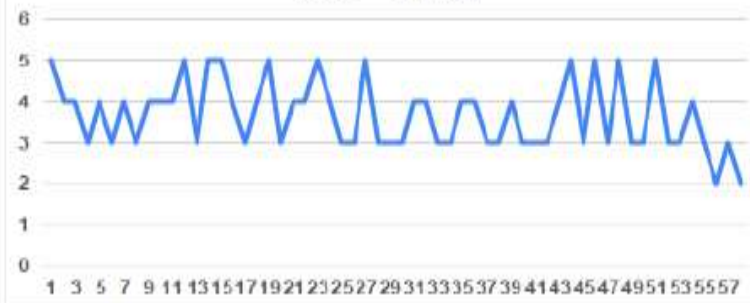
Count of Students:



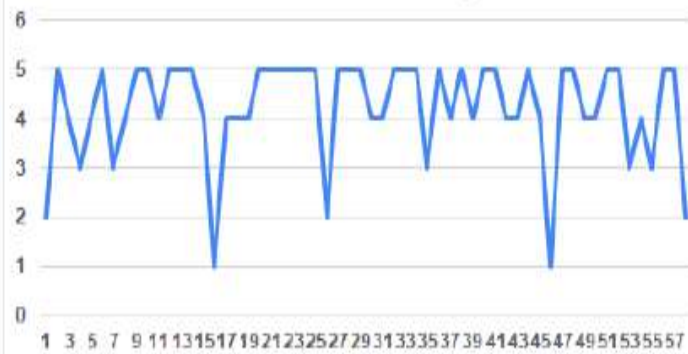
How did you find the sessions?
Scale 1 Low - 5 High



Did you find learning the course through
online mode as convenient? Scale 1
Low - 5 High



Would you like to enroll for such courses in
future?
Scale 1 Low - 5 High



Feedback Analysis and ATR:

After analysing the feedback it is observed that maximum students are happy with the trainer, contents of the sessions, teaching mode and most of them have recommended continuing similar kinds of courses in future. So the department decided to continue the course for next year also and also have thought to start more certificate courses in the next academic year.

Course Outcomes: After completing the course, a learner will be able to:

- CO1: Understand the mechanism of business process and can provide the solution in an optimize way.
- CO2: Understand the features use for interacting with database plugins.
- CO3: Use the plug-ins and other controls used for process automation.
- CO4: Use and handle the different events, debugging and managing the errors.
- CO5: Test and deploy the automated process.



Course Convenor & Dept Co-ordin

(Dr. Tushar V Sambare)



PRINCIPAL
Bunty Saggha's S. M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai - 400 076.
Tel.: 022 - 8132 7352
Email : college@smshettyinstitute.org

Certificates

 **BUNTS SANGHA'S**
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE
& **MANAGEMENT STUDIES, POWAI**
Permanently Affiliated to University of Mumbai
NAAC ACCREDITED "A+"
IMC RBNQ Certificate of Merit 2019
ISO 21001:2018 Certified 

Issue Date: 29/02/2024 Certificate No.: SMSBSCITRPA-23-24:103

CERTIFICATE OF COMPLETION

This is to certify that **AGATE DISHA VIJAY** of **FYBScIT** has participated & successfully completed Online Certificate Course on "Robotics Process Automation [SMSIT106]" from 17/12/2023 to 17/02/2024 conducted by 'Department of Information Technology' at 'Bunts Sangha's SM Shetty College of Science, Commerce & Management Studies, Powai'.


Course Coordinator  
Principal

 **BUNTS SANGHA'S**
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE
& **MANAGEMENT STUDIES, POWAI**
Permanently Affiliated to University of Mumbai
NAAC ACCREDITED "A+"
IMC RBNQ Certificate of Merit 2019
ISO 21001:2018 Certified 

Issue Date: 29/02/2024 Certificate No.: SMSBSCITRPA-23-24:132

CERTIFICATE OF COMPLETION

This is to certify that **AMBRE PRANJAL DEEPAK** of **FYBScIT** has participated & successfully completed Online Certificate Course on "Robotics Process Automation [SMSIT106]" from 17/12/2023 to 17/02/2024 conducted by 'Department of Information Technology' at 'Bunts Sangha's SM Shetty College of Science, Commerce & Management Studies, Powai'.


Course Coordinator  
Principal

 **BUNTS SANGHA'S**
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE
& **MANAGEMENT STUDIES, POWAI**
Permanently Affiliated to University of Mumbai
NAAC ACCREDITED "A+"
IMC RBNQ Certificate of Merit 2019
ISO 21001:2018 Certified 

Issue Date: 29/02/2024 Certificate No.: SMSBSCITRPA-23-24:139

CERTIFICATE OF COMPLETION

This is to certify that **BHOSTEKAR SUJAL MANGESH** of **FYBScIT** has participated & successfully completed Online Certificate Course on "Robotics Process Automation [SMSIT106]" from 17/12/2023 to 17/02/2024 conducted by 'Department of Information Technology' at 'Bunts Sangha's SM Shetty College of Science, Commerce & Management Studies, Powai'.


Course Coordinator  
Principal

 **BUNTS SANGHA'S**
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE
& **MANAGEMENT STUDIES, POWAI**
Permanently Affiliated to University of Mumbai
NAAC ACCREDITED "A+"
IMC RBNQ Certificate of Merit 2019
ISO 21001:2018 Certified 

Issue Date: 29/02/2024 Certificate No.: SMSBSCITRPA-23-24:138

CERTIFICATE OF COMPLETION

This is to certify that **BHUPELLI LAKITHA LAXMAN** of **FYBScIT** has participated & successfully completed Online Certificate Course on "Robotics Process Automation [SMSIT106]" from 17/12/2023 to 17/02/2024 conducted by 'Department of Information Technology' at 'Bunts Sangha's SM Shetty College of Science, Commerce & Management Studies, Powai'.


Course Coordinator  
Principal

**CERTIFICATE COURSE-
CONTENT CREATION FOR NEW
MEDIA**

APPROVAL LETTER

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES,
Opp. Jalvayu Vihar, Hiranandani Garden, Powai, Mumbai - 400076

Date: 18-01-2024

To,
The Chairman
Powai Education Committee
Powai, Mumbai.

Sub: Approval for Certificate Course on "Content Creation in New Media"

Respected Sir,

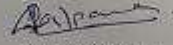
The Department of Mass Media and Communication Skills is planning to conduct a Certificate Course on - "Content Creation in New Media" scheduled for the last week of January 2024.


The details for the course are as follows:-

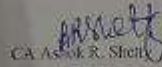
Title: 'Content Creation in New Media'
Duration : 30 Hrs
Proposed to start from: Last week of January 2024
Aim: To provide practical knowledge to students about new media and content creation.
Fee: Rs 750/- (Seven Hundred and Fifty Only) per participant.


Requesting your approval to collect the fee amount from the students.

Thanking You,


Kalpana Rai Menon
Coordinator- BAMMC


Dr. Smita Shetty
Principal
18/01/2024


CA Anshok R. Shetty
Treasurer


Dr. Sandeep Singh
Chief Operating Officer (A&A)


Mr. Ganesh Shetty
Secretary

Mr. Vasant N Shetty Patilkar
Vice Chairman


CA Hansh D Shetty
Vice Chairman


Mr. Ratna Shetty Mundkar
Chairman

BUDGET

Certificate Course on "Content Creation in New Media"

Sr. No	Item	Charge	Amount (Rs.)
1	Fee	750 X 15 Students	11,250/-
2	Payment per theory lecture	500 X 15 Lectures	7500/-
3	Certificate	15 X 15	225/-
4	Miscellaneous		500/-
4	College Share		3025/-

Kalpana Rai Menon Coordinator- BAMMC




PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

Certificate Course on “Content Creation in New Media”

Members of Board of Studies:-

Asst. Prof: Kalpana Rai Menon

Asst. Prof : Neena Sharma

Asst. Prof. Jagruti Mahajan

Ms Vibha Singh

COURSE OVERVIEW

Sr. No.	TOPIC	Resource Person
1	Digital, Storytelling Audience Engagement	Vibha Singh
2	Overview of Apps	Jagruti Mahajan
3	Mobile Video Storytelling	Vibha Singh
4	Interviewing – kinds, purpose and technique	Nishka Joshi
5	Public in PR, PR Tools	Vibha Singh
6	Basics of photojournalism, Photo-features, Photo-essays, Writing captions, Visual Storytelling,	Neena Sharma
7	Social Media Ethics and Fake News	Vibha Singh

Kalpana Rai Menon
Coordinator- BAMMC

Students NOTICE

It's all about telling a compelling story.!”📹

📺 Are you passionate about creating content for impact? Embark

on an exciting journey into the world of mass media.

The Department of Mass Media and Communication Skills of Bunts Sangha's
S.M.Shetty College of Science, Commerce and Management Studies, Powai

~ ~ ~ ~ Presents ~ ~ ~ ~ ~

Certificate Course in "Content Creation in New Media"

📅 Course

Highlights Duration :

30+ Hours

Commencement Date : Saturday, 27th January

2024. Timings : 12 pm - 2 pm

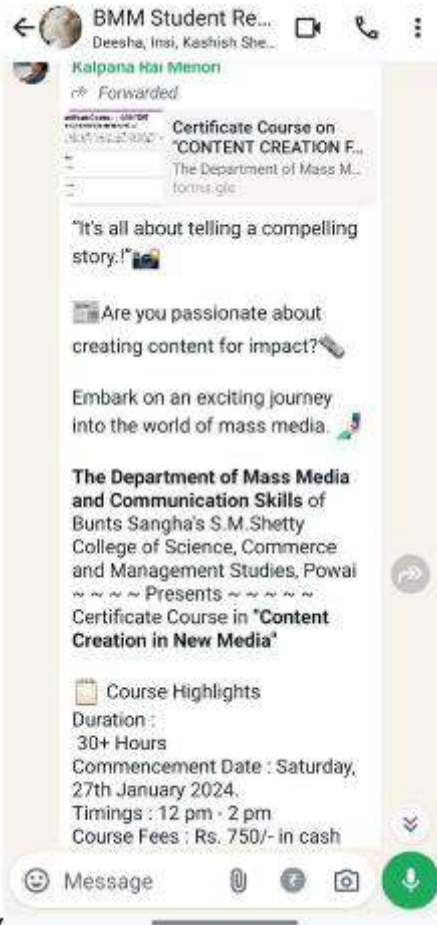
Course Fees : Rs. 750/- in cash

Registration :

<https://forms.gle/Se29pPdWkuFShvqz8> Kindly

Fill the above given form.

Contact : Asst. Prof. Kalpana R. Menon Ma'am/ Asst Prof Neena Sharma.(8th floor
staffroom)



LIST OF STUDENTS

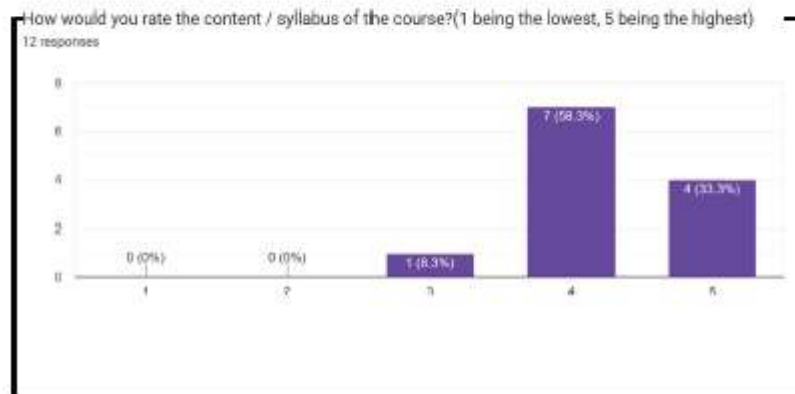
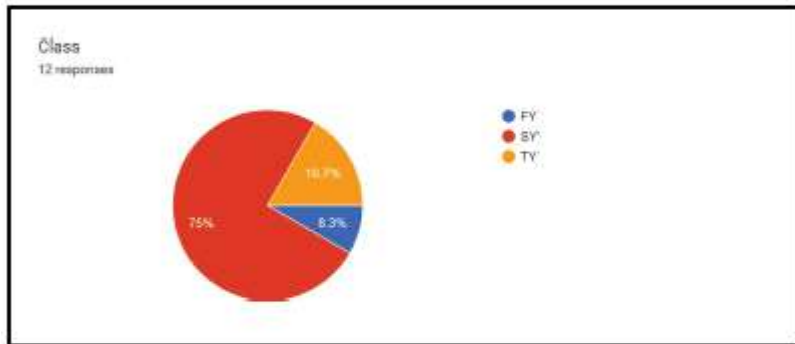
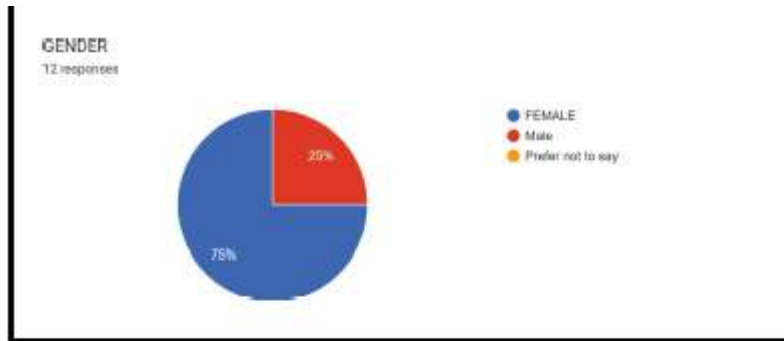
BAMMC LIST OF STUDENTS FOR CERTIFICATE COURSE CONTENT CREATION FOR NEW MEDIA		
Sr no	name	class
1	Aditya Tiwari	FYBAMMC
2	Vivek Tete	FYBAMMC
3	Vallaery Mulay	FYBAMMC
4	Kritika Vishwakarma	FYBAMMC
5	Vritti Acharya	FYBAMMC
6	Parvati Mullunkal	FYBAMMC
7	Ilham Ansari	FYBAMMC
8	Sia Satam	FYBAMMC
9	Kaif Shaikh	FYBAMMC
10	Vidhi Thakur	FYBAMMC
11	Bhoomika Dhonde	FYBAMMC
12	Roshan Shelar	FYBAMMC
13	Bhavik Sarvaiya	FYBAMMC
14	Prashan Shrivastav	FYBAMMC
15	Ritesh Singh	SYBAMMC
16	Matrika Shukla	SYBAMMC
17	Sarita Prajapati	SYBAMMC

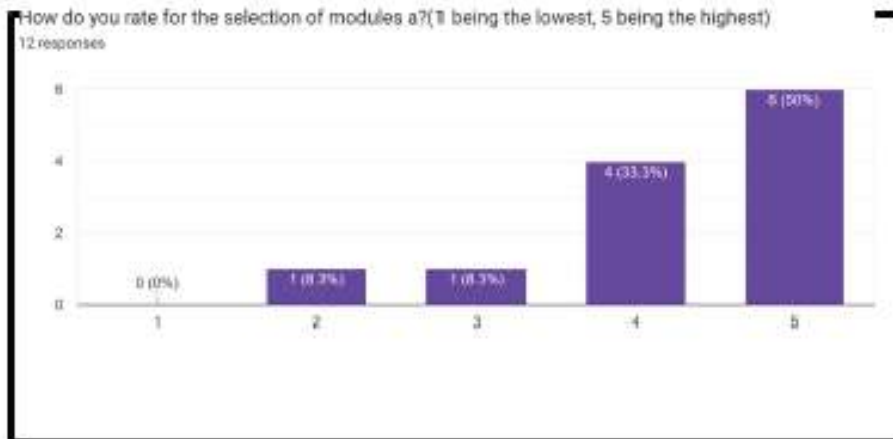
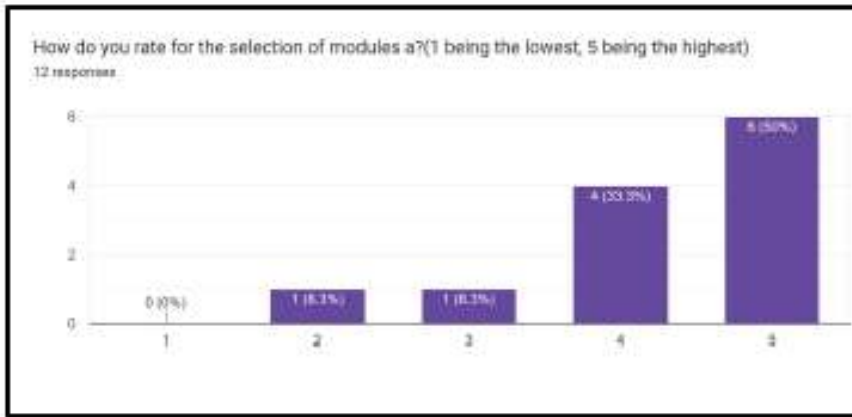
BAMMC CERTIFICATE COURSE- CONTENT CREATION FOR NEW MEDIA, 2023-24			
Sr no	Name	Class	Sign
1	Aditya Tiwari	FYBAMMC	
2	Vivek Tete	FYBAMMC	
3	Vallery Mulay	FYBAMMC	
4	Kirtika Vishwakarma	FYBAMMC	
5	Vritti Acharya	FYBAMMC	
6	Parvati Mullunkal	FYBAMMC	
7	Ilham Ansari	FYBAMMC	
8	Sie Satam	FYBAMMC	
9	Kaif Shaikh	FYBAMMC	
10	Vidhi Thakur	FYBAMMC	
11	Bhoomika Dhonde	FYBAMMC	
12	Roohan Shelar	FYBAMMC	
13	Bhanik Sarvaiya	FYBAMMC	
14	Prashant Shrivastav	FYBAMMC	
15	Ritesh Singh	SYBAMMC	
16	Matrika Shukla	SYBAMMC	
17	Santia Prajapati	SYBAMMC	

EXAM EVALUATION

Name	class	Score
Singh Ritesh	SY	19 / 23
Sarita Fulchand Prajapati	SY	18 / 23
Ansari ilham Ubaidur Rehman	FY	21 / 23
Vidhi thakur	FY	17 / 23
Aditya Tiwari	FY	18 / 23
Vivek Tete	FY	18 / 23
Vallery Mulay	FY	20 / 23
Vritti Mahesh Acharya	SY	23 / 23
Kirtika	FY	23 / 23
Parvati Mullunkal	FY	18 / 23
Bhoomika Dhonde	FY	16 / 23
Mohd Kaif Shaikh	SY	22 / 23

FEEDBACK & ATR





Suggestions -

Classes were good and useful for me

It was good no suggestions

need more time with teachers

The sessions were really good . Mam was also very friendly with us she gave us a lot of information and it is helping me in many ways.

Slower pace of teaching would have been great!

ATR - As per suggestions the course structure would be modified to provide more interaction with the trainers.

Report

The Department of Mass Media and Communication Skills organised a certificate course on 'Content Creation for New Media' in February 2024. The course was meant to engage students in the art and techniques of content curation and creation for different kinds of media. The course was also meant to provide an overview of various kinds of content available and the factors that influence content . 17 students enrolled for the course. 13 were found qualified at the end of the course and certificates were awarded.



[Handwritten Signature]

PRINCIPAL

Buntis Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinsitute.org

CERTIFICATES

CERTIFICATE





PHOTO



CERTIFICATE COURSES
FUNDAMENTALS OF DIGITAL MARKETING

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai.

Student Enrichment Activity Approval Form 2023-2024

Department: THE MANAGEMENT ASSOCIATION (BMS)

Program: FUNDAMENTALS OF DIGITAL MARKETING- ONLINE CERTIFICATE COURSE BY GOOGLE for TYBMS (Marketing)

Objective: To learn the concepts E-Commerce and Digital Marketing and receive a free certificate from Google for employability.

Content: Online course of 26 modules, 40 hours

Resource Person: None

Judges: None

Cost/Budget: Nil

Proposed by: Steffi Salve




Verified by: Nidhi Chandorkar



DR. SRIVIDHARA SHETTY

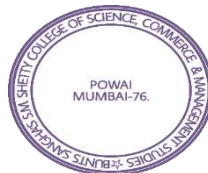
PRINCIPAL

PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.

Tel. 022-6132 7352

Email: college@smsshettyinstitute.org



E-NOTICE

Get a Certificate from

16

- This is a part of your **Formative** (Continuous) Evaluation.
- Certificate/Outcome: <C:\Users\Steffi Salve\Desktop\CERTIFICATES\Steffi Salve Google Digital Certificate.pdf>
- Social Media Basics: https://www.youtube.com/watch?v=CKJr8e_cvRc
- Log on to: <https://learndigital.withgoogle.com/digitalgarage>
- Course Name: **Fundamentals of Digital Marketing**
- Structure → Modules: 26, Duration 40 hours (maximum)
- Email certificate to: steffis@smshettyinstitute.org
- Submission by: 16th September, 2023 (Announced on 23rd August, 2023)

REPORT ON
FUNDAMENTALS OF DIGITAL MARKETING-
ONLINE CERTIFICATE COURSE BY GOOGLE

Date: 9th December, 2023

The Students of TYBMS-A Marketing took an online certificate course on **FUNDAMENTALS OF DIGITAL MARKETING certified by Google Garage**. This certificate course is aligned to the syllabus of the subject E-commerce & Digital marketing which they studies in Sem-V as a part of their curriculum. The students were taught the concepts during lectures and guided up on the online certificate course by Ass. Prof. Steffi Salve.

The objective of this course is to give the students some practical insights about how digital marketing strategies work to grow and expand businesses. Some of the contents of the course are **Analytics and Data insights, Business Strategy, Content Marketing, Display Advertising, E-commerce and E-mail Marketing**.

The digital marketing certificate course is **free and accredited by Interactive Advertising Bureau**. There are 26 modules of 40 hours to explore, all created by Google trainers, packed full of practical exercises and real-world examples to help you turn knowledge into action.

Getting certified shows employers that students have a clear understanding of the core concepts of digital marketing. They can also add the qualification to their CV, and easily upload it to their LinkedIn profile.

73 students (21 Female and 46 Male) completed this course ad received the e-certificate form Google Garage.




PRINCIPAL

Burt's Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
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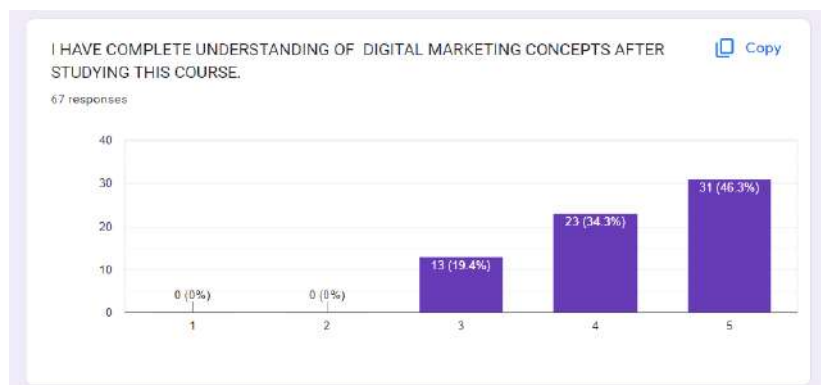
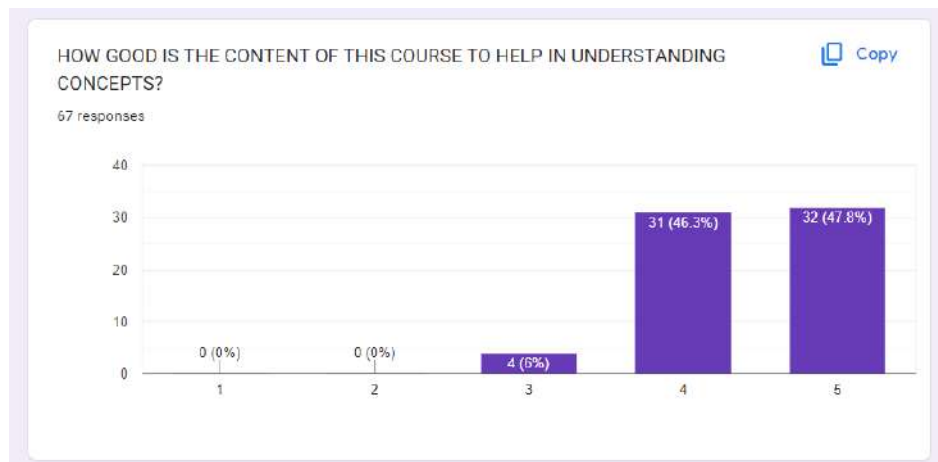
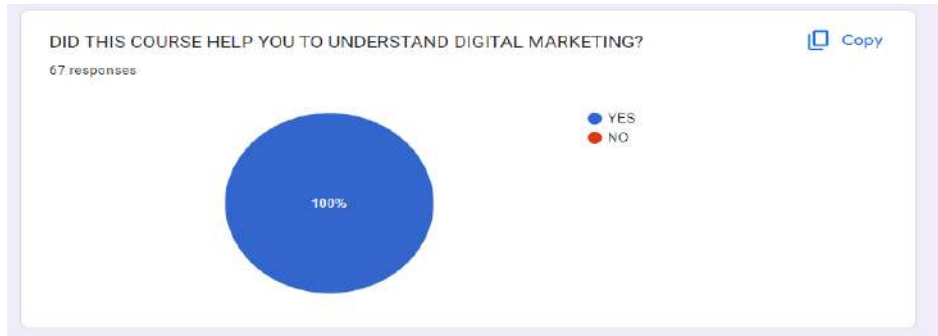
E-Certificate of student- Issued by Google Garage

Participant List:

ROLL NUMBER	NAME OF STUDENT	GENDER
1	Ritesh ahire	Male
2	Atharva Manohar Amin	Male
3	Disha Anam	Female
4	Amaan Tajuddin Bagadiya	Male
5	Aayush Mulchand Bahua	Male
6	Ketan Hitesh Bathani	Male
7	Janvi Bhanushali	Female
9	Mohammed bhinderwala	Male
10	Ankita Santosh bhirad	Female
11	Omkar Bhosle	Male
12	Joylin Campbell	Female
15	Joel Dsouza	Male
16	Namita Fernandes	Female
17	Vedant Ghogare	Male
19	Jain Arham Rajesh Kumar	Male
20	Daksh Jain	Male
21	Yash Jain	Male
22	Aasiya Jumla	Female
23	Ganesh kalel	Male
24	Sreya Suresh	Female
25	withika kar	Female
26	Ayan Khan	Male
27	musab khan	Male
28	Moinuddin Khan	Male
29	Rishabh Ravindra khopkar	Male
30	Mrugen Ketan Koli	Male
32	Siddharth Surendra Mayekar	Male
33	Vedant Shekhar Mhatre	Male
34	Nandita Mishra	Female
36	Rifa Mulla	Female
37	Taranjeet Kaur Nagi	Female
38	Dhruv Narad	Male
39	Harshal N Pakhide	Male

40	Kush rajan palekar	Male
41	Siddharth parab	Male
42	Kanggan Parekh	Female
43	Veeral Mahadev Patel	Male
44	Yash Ravindra Phalke	Male
45	Karthik Ganesh Poojary	Male
46	Khushboo babulal Prajapati	Female
47	Pratham	Male
48	Vidhi Rachh	Female
49	Sahir Rajan	Male
50	Disha sawant	Female
51	Sayyed Kaynat	Female
52	Shah Harsh Manish	Male
53	Rohan Shah	Male
54	Shah Sufyaan	Male
55	Diksha Divakar Shetty	Female
56	Karthik Shetty	Male
57	Maneeth Kumar ashok shetty	Male
58	Pinakin Shetty	Male
59	Prajval shetty	Male
60	Praneeth Shetty	Male
61	PRATHAM Shetty	Male
62	Rishabh Satish Shetty	Male
63	Shyari Suresh shetty	Female
64	Tejas Shetty	Male
65	Omar Shewan	Male
66	Aditya Singh	Male
67	Kirti Singh	Male
68	Vansh Suresh	Male
69	Om Mangesh Surve	Male
70	DISHITA RAMESH UCHIL	Female
71	Arya Vichare	Female
72	Pallavi Vishwanath Shroff	Female
73	Dhruv Bahal	Male

Feedback:



Other comments

It was to good to explore the fundamental of digital marketing
The Course was good....Ample amount of knowledge regarding Digital marketing
It was a very informative course
good course
helped a lot with my digital marketing skills
The videos were informative and helped me understand a lot of concepts of digital marketing.
This course had useful sessions. Things are more clearly after doing this about digital marketing.
Good course to understand digital marketing
Very informative and great initiative.
It was a great experience understanding digital marketing.
Will like to do more courses like this.

The overall feedback of the course was good. Students added a free certificate from Google to their profile for better chances to be employable.

Certificate Issued by Google:

Congratulations!



Fundamentals of digital marketing

Completed by Ankita Bhirad on 16
September 2023

Scanned by: [iTextScanner](#)

CERTIFICATE COURSE
HUMAN RESOURCE MANAGEMENT

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai.

Student Enrichment Activity Approval Form 2023-2024

Department: THE MANAGEMENT ASSOCIATION (BMS)

Program: HRM FOR WORKING PROFESSIONALS

Objective: To make students aware of functions of HRM so that students are ready for corporate jobs and starting their own ventures.

Content: It is an offline course with 11 modules to be completed in 30 hours

Resource Person: Dr. Sridhara Shetty, Ms. Nidhi Chandorkar, Ms Ashwini Devadiga, Adv Jyoti Sharma, CA Zainab Rangwala, Dr. Tushar Chavan, Dr. Vijay Vishwakarma, Ms. Karishma Thakur

Judges: None

Charges: 750/- per student

Proposed by: Steffi Salve



Verified by: Nidhi Chandorkar



PERMISSION LETTER

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES.
Opp. Jalvayu Vihar, Hiranandani Garden, Powai, Mumbai – 400076

Date:04-12-2023

To,
The Chairman
Powai Education Committee
Powai, Mumbai.

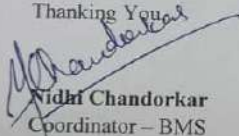
Dear Sir,

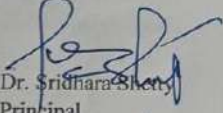
The Department of Management Studies in organizing a certificate course - HRM for Working Professionals in the month of December 2023 and January 2024. This will help the students of SYBMS to enhance the knowledge of management students to become more employable.

The charges for the course is 750/-. We are expecting approximately 30 students to register for it.

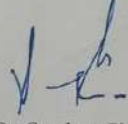
We request your permission to collect the above mentioned amount from each student.

Thanking You


Vidhi Chandorkar
Coordinator – BMS


Dr. Sridhara Shetty
Principal

04/12/2023

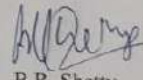

Dr. Sandeep Singh
Chief Operating Officer (A&A)

CS Uttam Shetty
Secretary

CA Jagdish Shetty
Treasurer

Ulthur Mohandas Shetty
Vice Chairman

Vasant Shetty Palimar
Vice Chairman


B.R. Shetty
Chairman

Approval Letter

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES.
Opp. Jalvayu Vihar, Hiranandani Garden, Powai, Mumbai – 400076

Date:04-12-2023

To,
The Chairman
Powai Education Committee
Powai, Mumbai.

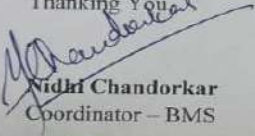
Dear Sir,

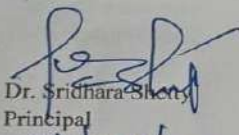
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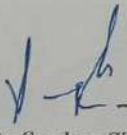
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Thanking You


Vidhi Chandorkar
Coordinator – BMS


Dr. Sridhara Shetty
Principal

04/12/2023

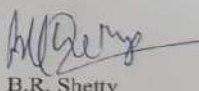

Dr. Sandeep Singh
Chief Operating Officer (A&A)

CS Uttam Shetty
Secretary

CA Jagdish Shetty
Treasurer

Ulthur Mohandas Shetty
Vice Chairman

Vasant Shetty Palimar
Vice Chairman


B.R. Shetty
Chairman

E- Notice for Students



Adv Jyoti SM Shetty

Dear Students,

**The Department of
Management studies of Bunts
Sangha's S.M. Shetty College
of Science, Commerce and
Management Studies**

is Conducting

**Certificate course in
*MICROSOFT COURSE FOR
WORKING PROFESSIONALS**

for all students in Offline
mode*.

Course Duration - 30+ Hours

Course Start Date : 14th
January, 2024

Timings: 12.00 pm onwards

Course Fees: Rs. 500/-.

DETAILS FOR PAYMENT

Cash only

For any queries,

Contact:

Dr. Tushar Chavan

[97738 28320](tel:9773828320)

Adv Jyoti Sharma [9321560200](tel:9321560200)



Message



Course Content and Schedule

HR BASICS FOR PROFESSIONALS					
CHAPTER	TOPICS NO.	TOPIC	NO. OF HOURS	FACULTY	DAY
1		INTRODUCTION TO HRM	4	PRINCIPAL	DAY 1
	a	Meaning and Features of HRM	2	NIDHI	DAY 2 & 3
	d	Concept of Organisational Behaviour			
2		RECRUITMENT & SELECTION	4	TUSHAR C	
	a	Job Analysis, Job Design, Types of Recruitment	2		DAY 4 & 5
	b	Selection Process & types of interviews and tests	2		
3		TRAINING & DEVELOPMENT	4	STEFFI	
	a	Meaning, Training Need Assesment	2		DAY 6
	b	Process of Training			
	c	Performance Management			
	d	Talent Management & Knowledge Management			
4		COMPENSATION MANAGEMENT	5	ZAINAB	
	a	Meaning and Types of Compensation	2		DAY 7
	b	Pay Structure			
	c	Incentive and Wages	1		
	d	Legal and Ethical Issues in Compensation	2		DAY 8
	e	Recent Trends in Compensation			
6		INDUSTRIAL RELATIONS	4	JYOTI	
		Industrial Disputes and Methods of Settling disputes	1		DAY 9
		Trade Unions			
		Collective Bargaining	1		
		Industrial Relations Related Laws in India	2		DAY 10
8		PERFORMANCE APPRAISAL	3	NIDHI	
		Introduction and conventional techniques	3		DAY 11
		Modern Techniques			

9	STRESS MANAGEMENT & INDIAN ETHOS IN MANAGEMENT	4	ASHWINI	
	Types of Stress			DAY 12
	Models of Stress Management			
	Meditation and Yoga	2		
	Laws of Karma and Its importance in Corporates	1		DAY 13
	LEAVES	1	ASHWINI	
10	EMOTIONAL INTELLIGENCE	2	VIJAY	
	Introduction			DAY 14
	Concept and Significance			
11	GUEST SESSION		KARISHMA	DAY 15

Enrolment list and Attendance

BUNTS SANGHA'S

S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES

HRM ORIENTATION SESSION

RESOURCE PERSON : DR. SRIDHARA SHETTY DATE: 10/1/2023

S.NO.	FULL NAME OF THE STUDENT	CLASS	ROLL NO.	SIGNATURE
1	Moin Ahmed Tikked	SYBMS	135	<i>Moin</i>
2	Shetty Sandya Shambu	SYBMS	125	<i>Shetty</i>
3	Devadiga Nikita umesh	SYBMS	82	<i>Nikita</i>
4	Aakash Patil	SYBMS	104	<i>AP</i>
5	Gauri Yashwant Wanarkar	SYBMS	140	<i>Gauri</i>
6	Sreya Suresh	SYBMS	24	<i>Sreya</i>
7	Mukesh Suresh Yadav	SYBMS	AB	AB
8	Nandita Mishra	SYBMS	34	<i>Nandita</i>
9	Ankita Santosh bhirad	SYBMS	10	<i>Ankita</i>
10	Atharva Manohar Amin	SYBMS	2	<i>Atharva</i>
11	Dishita Ramesh uchil	SYBMS	70	<i>Dishita</i>
12	Aasiya Jumla	SYBMS	22	<i>Aasiya</i>
13	Diksha Divakar Shetty	SYBMS	55	<i>Diksha</i>
14	Vikas Umesh shetty	SYBMS	129	<i>Vikas</i>
15	Khushi shetty	SYBMS	121	<i>Khushi</i>
16	Faiza Shaikh	SYBMS	117	<i>Faiza</i>
17	Krishna Tiwari	SYBMS	136	<i>Krishna</i>
18	Mohammed Bhinderwala	SYBMS	AB	
19	Daksh Gajendra Jain	SYBMS	AB	
20	Karissa Ribeiro	SYBMS	112	<i>Karissa</i>

21	Pratham Anand Panchal	SYBMS	103	Pratham
22	Pawana Shetty	SYBMS	122	Shetty
23	Vaishnavi Shrinivas Venkatgiri	SYBMS	138	Vaishnavi
24	Advait Santosh Karekar	SYBMS	90	A
25	Mrunmai Dattaraj Vichare	SYBMS	139	A
26	Chaitra Bhaskar Mogaveera	SYBMS	97	Chaitra
27	Dhruv Bahal	SYBMS	- AB	
28	Shreya surendra devadiga	SYBMS	AB	
29	Arya Vichare	SYBMS	- AB	
30	Shraddha Rajesh Shetty	SYBMS	126	Shraddha
31	Aditya Ajit Lotankar	SYBMS	- AB	
32	Nidhi Sunil Kesarkar	SYBMS	- AB	
33	Tejasvi Bhandare	SYBMS	75	Tejasvi
34	Pooja Crowda	SYBMS	87	Shweta
35	Shweta Gaikwad	SYBMS	86	Pooja
36	Tanya Shetty	SYBMS	128	Tanya
37	Pohar Shukh	SYBMS	57	Pohar
38	Aayush Yadav	SYBMS	141	Aayush
39	Shetty Gayatri	SYBMS	120	Shetty

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT
STUDIES

HRM ATTENDANCE

S.NO.	FULL NAME OF THE STUDENT	CLASS	ROLL NO.	CA ZAINAB	CA ZAINAB	CA ZAINAB	CA ZAINAB	CA ZAINAB	CA ZAINAB	CA ZAINAB	TEACHER
				30/01/23	31/01/23	01/02/23	02/02/23	03/02/23	04/02/23	05/02/23	DATE
1	Moin Ahmed Tikked	SYBMS	135								
2	Shetty Sandya Shambu	SYBMS	125	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty	Shetty
3	Devadiga Nikita umesh	SYBMS	82	Nikita	Nikita	Nikita	A	Nikita	A	Nikita	Nikita
4	Aakash Patil	SYBMS									
5	Gauri Yashwant Wanarkar	SYBMS									
6	Sreya Suresh	SYBMS	24	Sreya	Sreya	Sreya	A	Sreya	Sreya	Sreya	Sreya
7	Mukesh Suresh Yadav	SYBMS	142	Mukesh	Mukesh	Mukesh	A	Mukesh	Mukesh	Mukesh	Mukesh
8	Nandita Mishra	SYBMS	34	Nandita	Nandita	Nandita	A	Nandita	Nandita	Nandita	Nandita
9	Ankita Santosh bhirad	SYBMS	10	Ankita	Ankita	Ankita	A	Ankita	Ankita	Ankita	Ankita
10	Atharva Maaohar Amin	SYBMS									
11	Dishita Ramesh uchil	SYBMS	70	Dishita	Dishita	Dishita	A	Dishita	Dishita	Dishita	Dishita
12	Aasiya Jumla	SYBMS	22	Aasiya	Aasiya	Aasiya	A	Aasiya	Aasiya	Aasiya	Aasiya

22	Pawana Shetty	SYBMS	132	Shetty	P	Shetty	P	A	Shetty	Shetty	A
23	Vaishnavi Shrinivas Venkatgiri	SYBMS	138	Shrinivas	P	Shrinivas	P	A	Shrinivas	Shrinivas	A
24	Advat Santosh Karekar	SYBMS	90	Karekar	P	Karekar	P	A	Karekar	Karekar	A
25	Murmai Dattaraj Vichare	SYBMS	139	Vichare	P	Vichare	P	A	Vichare	Vichare	A
26	Chaitra Bhaskar Mogaoversa	SYBMS	97	Mogaoversa	P	Mogaoversa	P	A	Mogaoversa	Mogaoversa	A
27	Dhruv Bahal	SYBMS		Bahal	P	Bahal	P	A	Bahal	Bahal	A
28	Shreyas surendra devadiga	SYBMS	83	Shreyas	P	Shreyas	P	A	Shreyas	Shreyas	A
29	Arya Vichare	SYBMS		Vichare	P	Vichare	P	A	Vichare	Vichare	A
30	Shradha Rajesh Shetty	SYBMS		Shetty	P	Shetty	P	A	Shetty	Shetty	A
31	Aditya Ajit Lotankar	SYBMS		Lotankar	P	Lotankar	P	A	Lotankar	Lotankar	A
32	Neha Suniti Kesarkar	SYBMS		Kesarkar	P	Kesarkar	P	A	Kesarkar	Kesarkar	A
33	Tanya Bhaskar Shetty	SYBMS	128	Shetty	P	Shetty	P	A	Shetty	Shetty	A
34	Jejavi sanjeev bhandare	SYBMS	76	Bhandare	P	Bhandare	P	A	Bhandare	Bhandare	A
35	Nikhil naik	SYBMS	100	Naik	P	Naik	P	A	Naik	Naik	A
36	Pooja Choudha	SYBMS	87	Choudha	P	Choudha	P	A	Choudha	Choudha	A
37	Shweta Anand	SYBMS	86	Anand	P	Anand	P	A	Anand	Anand	A
38	Arjun Yadav	SYBMS	141	Yadav	P	Yadav	P	A	Yadav	Yadav	A
39	JOEL JOHNSON	SYBMS	134	JOHNSON	P	JOHNSON	P	A	JOHNSON	JOHNSON	A
40	Jayakar Shetty	SYBMS	120	Shetty	P	Shetty	P	A	Shetty	Shetty	A

1. Photos



Score Sheet of the Examination

Sr no.	Name of the Student	Score	Class
1	Rohit Nambiar	11 / 15	SYBMS
2	Darshan Shetty	9 / 15	SYBMS
3	Rajal Barsania	10 / 15	SYBMS
4	Khushi shetty	10 / 15	SYBMS
5	Yadav Anjali Ashok Kumar	9 / 15	SYBMS
6	Mahesh Lokbahadur Kunwar	11 / 15	SYBMS
7	Rachit Doshi	14 / 15	SYBMS
8	Vaishanya	12 / 15	SYBMS
9	Tanisha jain	11 / 15	SYBMS
10	Nirali Mav	10 / 15	SYBMS
11	Amisha Shetty	11 / 15	SYBMS
12	Mansi shinde	7 / 15	SYBMS
13	Reeba Eliza Ravi Kunder	13 / 15	SYBMS
14	Anjali Jaykaran Yadav	13 / 15	SYBMS
15	Arantxa Shasha Lobo	13 / 15	SYBMS
16	Vaishnavi Namdeo Dhuri	12 / 15	SYBMS
17	Nupur Harish Gupta	8 / 15	SYBMS
18	Mera Vishesh Manji	10 / 15	SYBMS
19	Bansi Thakkar	11 / 15	SYBMS
20	Dheeraj Ramesh Shetty	13 / 15	SYBMS
21	Harsh Thakkar	12 / 15	SYBMS
22	Jatin Bhanushali	8 / 15	SYBMS
23	Harshith Kanchan	12 / 15	SYBMS
24	Rithwik Kotian	12 / 15	SYBMS
25	Ashish Poojary	12 / 15	SYBMS
26	Sakshi	12 / 15	SYBMS
27	Bhumi Girish Gohil	12 / 15	SYBMS
28	Dhruvi Manoj Parab	12 / 15	SYBMS
29	Poojari Rutika babu	12 / 15	SYBMS
30	Manasi Mahesh Bhagat	13 / 15	SYBMS
31	Sumeet.D.shetty	11 / 15	SYBCom
32	Arya Jagadish Shetty	9 / 15	SYBMS
33	Sayyed tasmia	9 / 15	SYBMS
34	Mahek Jignesh Bhanushali	9 / 15	SYBMS
35	Jain Arpita Gunachandra	10 / 15	SYBMS
36	Zainab Siddique	10 / 15	SYBMS
37	Sania katoley	10 / 15	SYBMS
38	Omkar Barot	6 / 15	SYBMS
39	Shreya Salian	12 / 15	SYBMS
40	Ashwini Devadiga	11 / 15	SYBMS
41	Diya vaishnav	11 / 15	SYBMS

42	Muskaan Tandon	11 / 15	SYBMS
43	Unnati Prabhakar Poojary	12 / 15	SYBMS
44	Apeksha Pandurang Mahadik	11 / 15	SYBMS
45	Aishwarya Jagdish kawatekar	10 / 15	SYBMS
46	Kareena Sharma	11 / 15	SYBMS
47	Bhavya Bhaskar Shetty	13 / 15	SYBMS
48	Simran Ganesh Salvi	9 / 15	SYBMS
49	Rishu Singh	11 / 15	SYBMS
50	Vaibhavi Amit Joshi	9 / 15	SYBMS
51	Irene Kotian	8 / 15	SYBMS
52	Khushi Jain	9 / 15	SYBMS
53	Sohaam Sanjay Daddi	9 / 15	SYBMS
54	Madur Ganesh Karkera	10 / 15	SYBMS
55	Aarya Purohit	9 / 15	SYBMS
56	Ayush Ranka	10 / 15	SYBMS
57	Rachit Rajesh Shrestha	7 / 15	SYBMS
58	Appu Ningappa ambli	10 / 15	SYBMS

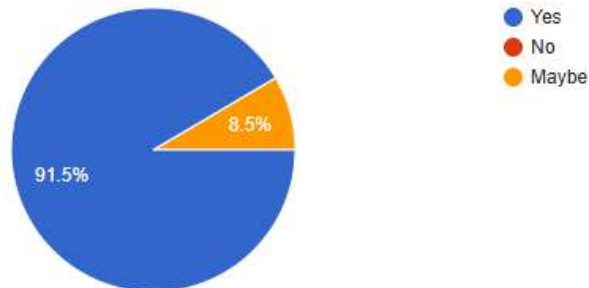
Feedback analysis

STUDENTS FEEDBACK

Did you like the course content?

[Copy chart](#)

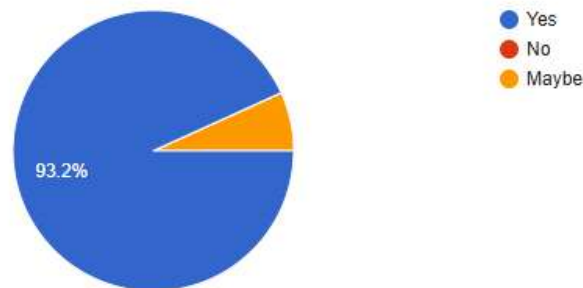
59 responses



Was the content appropriately taken by resource person?

[Copy chart](#)

59 responses



Would you like to recommend any session to be taken on specific topic

59 responses

No

No

Nil

-

-

-

I feel some interesting topics were not explained in that way

REPORT ON
Certificate Course on “HRM for Working Professional”

Date: 5th March, 2024

The Students of SYBMS and SYBCOM were participated in a certificate course on “**HRM for Working Professional**”. This certificate course is additional knowledge enhancement to the management studies syllabus. The students were taught the concepts during lectures and guided up on the certificate course by the various resource persons and external expert.

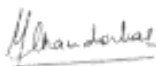
The objective of this course is

- To provide a comprehensive understanding of key Human Resource Management (HRM) principles and practices.
- To develop skills in recruitment, training, performance management, and employee relations.
- To enhance knowledge of HR laws, policies, and ethical standards.
- To equip learners with tools for effective HR strategy alignment with business goals.
- To prepare individuals for HR roles with practical insights into managing diverse

The HRM certificate course is charged to the students of Rs 750/- . there are of 10 modules of 30 hrs. To explore all the various concepts of HRM. Students get the guidance on 1st day of the course from respected Principal sir Dr. Shreedhara Shetty sir. Students get the knowledge with the various activities like Role play practical exercises and real-world examples to help you turn knowledge into action etc.

Getting certified shows employers that students have a clear understanding of the core concepts of Human Resources. They can also add the qualification to their CV, and easily upload it to their LinkedIn profile.

58 (39 Female and 19 Male) completed this course ad received the certificate.



Coordinator

 
PRINCIPAL
Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
Tel. 022-6132 7352
Email: college@smshettyinstitute.org

CERTIFICATES



CERTIFICATE COURSE
EXCEL COURSE FOR WORKING
PROFESSIONALS

Permission / Approval Letter

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE & MANAGEMENT STUDIES.
Opp. Jalvayu Vihar, Hiranandani Garden, Powai, Mumbai – 400076

Date:04-12-2023

To,
The Chairman
Powai Education Committee
Powai, Mumbai.

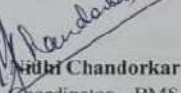
Dear Sir,

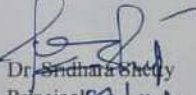
The Department of Management Studies in organizing a certificate course – Advanced Excel in the month of December 2023 and January 2024. This will help the students of FYBMS to enhance the data analysis knowledge of management students to become more employable.


The charges for the course is 500/-. We are expecting approximately 50 students to register for it.

We request your permission to collect the above mentioned amount from each student.

Thanking You,


Anil Chandorkar
Coordinator – BMS


Dr. Sandhan Shetty
Principal 09/12/2023

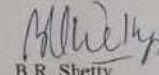

Dr. Sandeep Singh
Chief Operating Officer (A&A)

CS Uttam Shetty
Secretary

CA Jagdish Shetty
Treasurer

Ulthur Mohandas Shetty
Vice Chairman

Vasant Shetty Palimar
Vice Chairman


B.R. Shetty
Chairman

Notice for Students

**BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI**

10/1/2024

DEPARTMENT OF MANAGEMENT STUDIES

MICROSOFT EXCEL FOR WORKING PROFESSIONALS


Dear Students,

Students should know learn to handle data to work effectively as a corporate employee in future or running their own business, therefore knowledge of Microsoft Excel is must. The BMS department will be starting a certificate course - **Microsoft Excel for Working Professionals**. Interested students please note the details:

Charges : 500/-

Tentative date for commencement: 14th Jan 2024

For more details students can contact Adv. Jyoti Sharma or Dr. Tushar Chavan.



Program Coordinator



Principal

BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND
MANAGEMENT STUDIES, POWAI
DEPARTMENT OF MANAGEMENT STUDIES

MICROSOFT EXCEL FOR WORKING PROFESSIONALS – 2023-

24

MODULE 1:

- Handling worksheets
- Functions for range, text
- Mathematical Functions
- Logical Functions

MODULE 2:

- Graphs and charts
- Other functions for formatting
- Common Errors
- Financial Module

MODULE 3:

- Working with formulas and functions
- Array functions
- Text functions
- Date Related Functions

MODULE 4:

- VLOOKUP and HLOOKUP
- Data Validation in Excel
- Conditional Formatting in EXCEL
- Security and Protection in EXCEL – Creating Password-Protected File
- PIVOT TABLE in EXCEL

Attendance Sheet

Micro Soft Excel Course for Working Professionals

Sno	Full Name of Student	Programme	Gender	PC No.	Sign	Sign
1	Anjali Jaykaran Yadav	BMS	F	43		
2	Reeba Eliza Ravi Kunder	BMS	F	42		
3	Darshan Shetty	BMS	M	13		
4	Devika Nayak	BMS	F	67		
5	Harshith Kanchan	BMS	M	34		
6	Radhika Shetty	BMS	F	3		
7	Trusha Dayanand Salian	BMS	F	6		
8	Sagar Jaya Poojary	BMS	M	45		
9	Dhruv Rajput	BMS	M	66		
10	Bhume Variya	BMS	F	65		
11	Aaisha Khan	BMS				
12	Vaidehi Sudhir Kumar Pan	BMS	F	54		
13	Bhavya Bhaskar Shetty	BMS	F	39		
14	Kinisha Jain	BMS	F	53		
15	Arya Naphade	BMS	M	56		
16	Manasi Mahesh Bhagat	BMS	F	41		
17	Arya Jagadish Shetty	BMS	F	50		
18	Rithwik Rakesh Kotian	BMS	M	12		
19	Aishwarya Kawatekar	BMS	F	48		
20	Arantxa Shasha Lobo	BMS	F	44		
21	Dheeraj Shetty	BMS	M	14		
22	Prashansa Missal	BMS				
Sno	Full Name of Student	Programme	Gender	PC No.	Sign	Sign
23	Kashish Jesal Raval	BMS				
24	Aarya Purohit	BMS				
25	Prachi Jain	BMS	M	55		
26	Dhruvi Manoj Parab	BMS	F	36		
27	Bhumi Girish Gohil	BMS	F	37		
28	Ronan Sannamane	BMS	M	46		
29	Sagar	BMS	M	51		
30	Suhail Ahmed Shaikh	BMS	M	4		

Rupar Doshi

31	Unnati Prabhakar Poojary	BMS	Female	8		
32	Yasin Abbas Pathan	BMS				
33	Khan Anwar Parvez	BMS	F	15		
34	Amreen Choudhary	BMS	F	63		
35	Sanjana Vijay Desai	BMS				
36	Azush Ranka	BMS				
37	Prayas Ravindra Shetty	BMS	male	10		
38	Shreya Salian	BMS	Female	7		
39	Poojari Rutika babu	BMS	Female	40		
40	Riddhi Thakkar	BMS	F	52		
41	Taniya Girish Horicha	BMS	F	50		
42	Mohammed ali memon	BMS				
43	Rakshan Rajesh chetty	BMS	M	59		
44	Anaari zoya irfan	BMS	Female	33		
Sno	Full Name of Student	Programme	Gender	PC No.	Sign	Sign
45	Kumkum Sangani	BMS				
46	Gaganjit Singh	BMS	Male	69		
47	Bhavjeet Kaur Narbha	BMS	Female	17		
48	Sakshi Uday Sanghvi	BMS				
49	Samiya Khan	BMS	Female	25		
50	Akshata shetty	BMS				
51	Mahika Chetan Mirji	BMS				
52	Shaikh zoya Nawab Ali	BSe. IT	Female	2		
53	Jayshree Jain	BMS				
54	Diya Mahesh Patel	BMS	F	69		
55	Shaikh Anjum Fatma	BSe. IT	Female	5		
56	Neha Salhan	BMS	Female	57		
57	Jai Raut	BMS	Male	11		
58	Vian Soni	BMS				

Name of Trainer

Sno	Full Name of Student	Program	Gender	PC No.	Sign	PC No.	Sign	PC No.	Sign	PC No.	Sign
1	Anjali Jaykarn Yadav	BMS	F	29	29	31	31	31	31	31	31
2	Reeba Eliza Ravi Kunder	BMS	F	29	29	29	29	29	29	29	29
3	Darshan Shetty	BMS	M	36	36	36	36	36	36	36	36
4	Devika Nayak	BMS	F	56	56	56	56	56	56	56	56
5	Harshith Kanchan	BMS	M	35	35	35	35	35	35	35	35
6	Radhika Shetty	BMS	F	39	39	39	39	39	39	39	39
7	Trusha Dayanand Salian	BMS	F	38	38	38	38	38	38	38	38
8	Sagar Jaya Poojary	BMS	M	18	18	18	18	18	18	18	18
9	Dhruv Rajput	BMS	M	24	24	24	24	24	24	24	24
10	Bhumeet Variya	BMS	F	25	25	25	25	25	25	25	25
11	Aashu Khan	BMS									
12	Vaidhehi Sudhir Kumar Pankaj	BMS	F	27	27	27	27	27	27	27	27
13	Bhavya Bhaskar Shetty	BMS	F	12	12	12	12	12	12	12	12
14	Kinisha Jain	BMS	F	45	45	45	45	45	45	45	45
15	Arya Nupade	BMS	M	58	58	58	58	58	58	58	58
16	Manasi Mahesh Bhagat	BMS	F	15	15	15	15	15	15	15	15
17	Arya Jagadish Shetty	BMS	F	16	16	16	16	16	16	16	16
18	Rithwik Rakesh Kotian	BMS	M	34	34	34	34	34	34	34	34
19	Aishwarya Kawatekar	BMS									
20	Aarav Shaaha Lobo	BMS	F	30	30	30	30	30	30	30	30
21	Dheena Shetty	BMS	M	44	44	44	44	44	44	44	44
22	Prashansa Missal	BMS									

Sno	Full Name of Student	Program	Gender	PC No.	Sign	PC No.	Sign	PC No.	Sign	PC No.	Sign
23	Kashish Jesal Raval	BMS									
24	Aarya Parthit	BMS	F	2	2	2	2	2	2	2	2
25	Pnechi Jain	BMS	F	57	57	57	57	57	57	57	57
26	Dhruvi Manoj Parab	BMS									
27	Bhumi Girish Gohil	BMS									
28	Rohan Sanamane	BMS	M	59	59	59	59	59	59	59	59
29	Sagar	BMS	M	47	47	47	47	47	47	47	47
30	Suhail Ahmed Shaikh	BMS	M	22	22	22	22	22	22	22	22
31	Unnati Prabhakar Poojary	BMS	F	R6P9	R6P9	R6P9	R6P9	R6P9	R6P9	R6P9	R6P9
32	Yasin Abbas Pathan	BMS									
33	Khan Anwar Parvez	BMS	M	1	1	1	1	1	1	1	1
34	Amreen Choudhary	BMS	F								
35	Sanjana Vijay Desai	BMS	F	6	6	6	6	6	6	6	6
36	Ayush Ranka	BMS	M	4	4	4	4	4	4	4	4
37	Prayag Ravindra Shetty	BMS	M	23	23	23	23	23	23	23	23
38	Shreya Salian	BMS	M	51	51	51	51	51	51	51	51
39	Poojari Runika babu	BMS	F	13	13	13	13	13	13	13	13
40	Riddhi Thakkar	BMS	F	46	46	46	46	46	46	46	46
41	Taniya Girish Boriche	BMS	F	11	11	11	11	11	11	11	11
42	Mohammed ali memon	BMS	M	60	60	60	60	60	60	60	60
43	Rakshan Rajesh shetty	BMS	M	43	43	43	43	43	43	43	43
44	Ansari zoya irfan	BMS	M	21	21	21	21	21	21	21	21

Sno	Full Name of Student	Program	Gender	PC No.	Sign	PC No.	Sign	PC No.	Sign	PC No.	Sign
45	Kurikum Sangani	BMS	F	61	61	61	61	61	61	61	61
46	Gaganjit Singh	BMS	M	9	9	9	9	9	9	9	9
47	Bhavjeet Kaur Marbha	BMS	F	60	60	60	60	60	60	60	60
48	Sakshi Uday Sanghvi	BMS									
49	Samiya khan	BMS	F	20	20	20	20	20	20	20	20
50	Akshata shetty	BMS									
51	Malika Chetan Mirji	BMS									
52	Shaikh zoya Nawab Ali	BSc. IT	F	33	33	33	33	33	33	33	33
53	Jayshree Jain	BMS	F	59	59	59	59	59	59	59	59
54	Diya Mahesh Patel	BMS	F	7	7	7	7	7	7	7	7
55	Shaikh Anjum Fatma	BSc. IT	F	32	32	32	32	32	32	32	32
56	Salian Neha	BMS	F	55	55	55	55	55	55	55	55
57	Raut Jai	BMS	M	8	8	8	8	8	8	8	8
58	Soni Vian	BMS	M	19	19	19	19	19	19	19	19
Name of Trainer											
Date & Sign of Trainer											

Photos



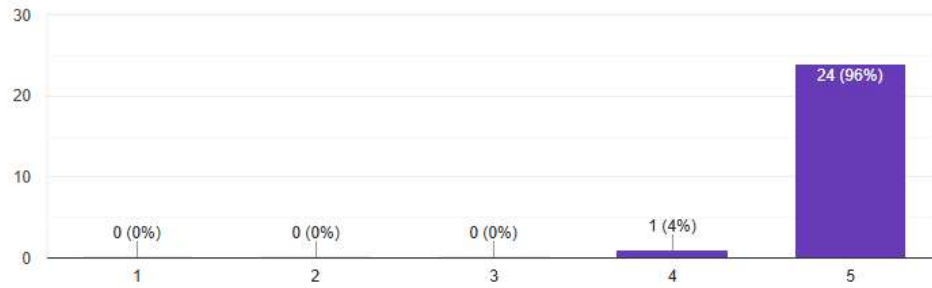


Students Feedback

How do you rate the content of the certificate course?

[Copy chart](#)

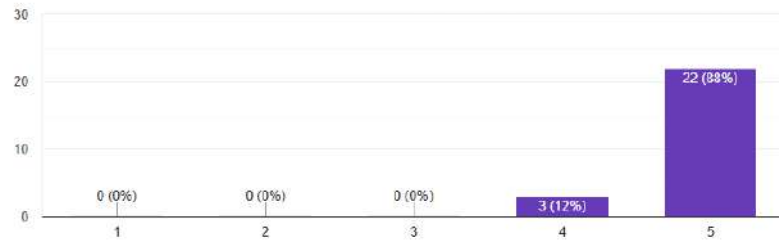
25 responses



How was the contents covered during the course?

[Copy chart](#)

25 responses



What would like to add to this course in future?

10 responses

- .
- Yes
- None
- Yes
- No
- Yess
- Nothing it's perfect

Report

Certificate Course on “Microsoft Excel for Working Professionals”

Date: 11th March, 2024

The Students of First Year Students were participated in a certificate course on “**Microsoft Excel for Working Professionals**”. This certificate course is additional knowledge enhancement to the management studies syllabus. The students were taught the concepts during lectures and guided up on the certificate course by the Prof. Vinay Shahpurkar and Prof. Disha Bhakta.

Students should know learn to handle data to work effectively as a corporate employee in future or running their own business, therefore knowledge of Microsoft Excel is must. The BMS department will be starting a certificate course - **Microsoft Excel for Working Professionals**.

The objective of this course is

The Excel Certificate Course aims to equip participants with comprehensive skills in Microsoft Excel, from basic functions to advanced data analysis techniques. It covers data management, sorting, filtering, and using essential formulas and functions such as SUM, VLOOKUP, and IF. Participants will learn to create professional charts, visualizations, and reports, along with mastering PivotTables and Power Query for deeper insights. The course also introduces Excel automation with Macros and VBA to streamline repetitive tasks. By the end of the course, learners will be proficient in Excel and capable of applying their skills in various professional and analytical contexts. The Microsoft Excel certificate course is charged to the students of Rs. 500/- . There are of 4 modules of 30 hrs. To explore all the various concepts and practical use of Excel.

Getting certified shows employers that students have a clear understanding of the core concepts of Microsoft Excel. They can also add the qualification to their CV, and easily upload it to their LinkedIn profile.

Total 58 Students completed this certificate course and received the certificate.




PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
Powai, Mumbai-400 076.
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Email: college@smshettyinsitute.org

Certificates



CERTIFICATE COURSE
RESEARCH METHODOLOGY

BUNTS SANGHA'S

S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI

PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY NAAC RE-ACCREDITED
'A' GRADE

IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

Activity Approval Form

Program: 30hrs Certificate Course in Research Methodology

Need: To impart knowledge to students about the methods and practical skills needed to conduct research in the society.

Objective:

To impart research skills to the beginners and help improve the quality of Research by the existing researchers.

To understand key concepts and strategies of research and develop the most appropriate methodology for their Research Studies.

To identify and experiment with different techniques of research and tools. To develop a research temperament and learn the art of research writing.

Content:

1. Introduction to Research
2. Research Design
3. Hypothesis
4. Data Analysis and Interpretation
5. Testing of hypothesis
6. Data Collection
7. Sampling
8. Data Presentation and Processing
9. Research Report Writing
10. Research Proposal

Duration: 30 hours

Venue: S.M. Shetty College, Powai

Fees: 750/- per student

Proposed By: Department of Accountancy and Financial Management

Date: 4th September 2023




PRINCIPAL

Bunts Sangha's S.M. Shetty College
of Science, Commerce & Management Studies
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BUNTS SANGHA'S
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PERMANENTLY AFFILIATED TO MUMBAI UNIVERSITY NAAC RE-ACCREDITED 'A' GRADE
IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED

Minutes of the Meeting



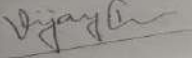



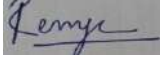
The Departmental meeting was held on 17th August 2023. Following matters were discussed in the meeting:

1. Teachers were instructed to plan for various certificate courses as part of the Department of Accountancy and Financial Management and suggestions were taken for the same.
2. It was decided that the Department will be conducting a Certificate Course on Research Methodology.
3. It was discussed that Asst. Prof. Priya Nadar will be the Convenor for the Certificate Course on Research Methodology.
4. It was decided that the Principal Dr. Sridhara Shetty, Dr. Liji Santosh, Asst. Prof. Nidhi Chandorkar, Dr. Vijay Vishwakarma, and Asst. Prof. Namrata Dube would be the resource persons for the certificate course.



CS. Sandesha Shetty
Vice Principal & B.Com Coordinator

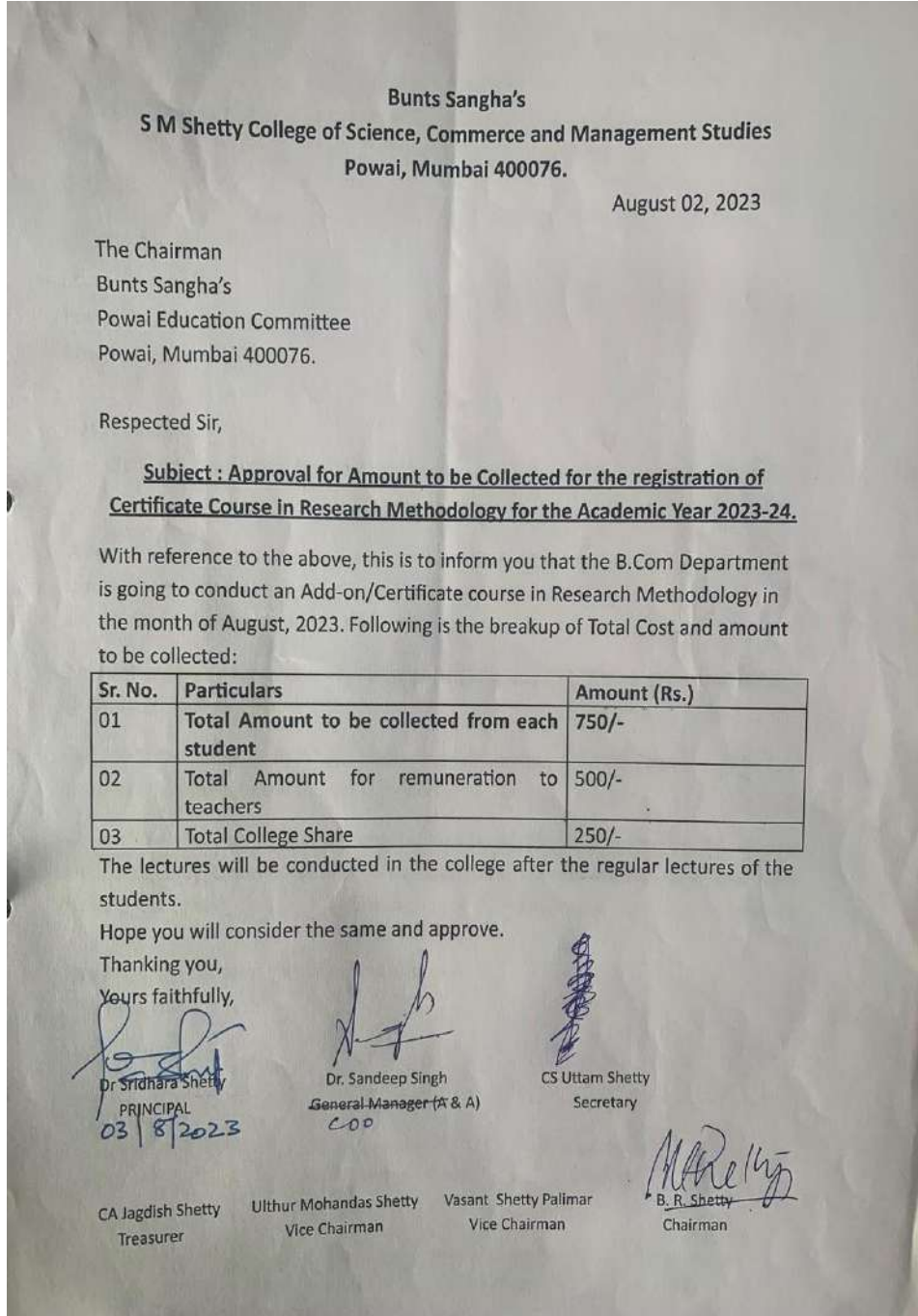
Teachers who attended the meeting:

Name	Signature
CS Sandesha Shetty- Vice Principal and B.Com Coordinator	
Asst. Prof. John Menezes – Member of Accountancy Department and TY B.Com (A) Class Incharge	
Dr. Vijay Vishwakarma – Member of Accountancy Department - SY B.Com (B) Class Incharge	
Asst. Prof. Sharvari Shetty-FY B.Com (A) Class Incharge	
Asst. Prof. Namrata Dube-FY B.Com (B) Class Incharge	
Asst. Prof. Priya Nadar -TY B.Com (B) Class Incharge	
Asst. Prof. Remya George-SY B.Com (B) Class Incharge	

BUNTS SANGHA'S

**S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES, POWAI
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IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED**

BUDGET



BUNTS SANGHA'S

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IMC RBNQ CERTIFICATE OF MERIT 2019 ISO 21001:2018 CERTIFIED**

Syllabus & Programme Schedule

CERTIFICATE COURSE ON RESEARCH METHODOLOGY

Name of the Programme: **RESEARCH METHODOLOGY**

Duration of the Programme: 30 HOURS

Introduction:

The CERTIFICATE COURSE ON RESEARCH METHODOLOGY will be for 30 Hours. It aims to provide a proper learning environment to the students with regards to research in the society.

Course Objectives

- To impart research skills to the beginners and help improve the quality of Research by the existing researchers.
- To understand key concepts and strategies of research and develop the most appropriate methodology for their Research Studies.
- To identify and experiment with different techniques of research and tools.
- To develop a research temperament and learn the art of research writing.

Course Outcomes:

- Gain a solid understanding of various research concepts and skills.
- Develop the students' skills in applying analytical perspectives.

Eligibility for Admission to this Course:

Admission to the course is open to all students of S.M. Shetty College, Powai.

Structure of the Program:

The Certificate course will be for **30 hours**. The medium of instruction and examination will be only English. A student would be required to complete the course within 30 hours from the date of admission.

Unit	Content	Resource Person	Hours
I	Introduction to Research – <ul style="list-style-type: none"> ● Introduction, Types of Research, Importance of Research in Commerce, ● Steps in Research Process, Formulating a Research Problem, Review of Literature 	Dr. Vijay Vishwakarma	06
II	Research Design – <ul style="list-style-type: none"> ● Introduction, ● Need and Essentials of a Good research design 	Asst. Prof. Nidhi Chandorkar	04
III	Data Collection– <ul style="list-style-type: none"> ● Primary data: Observation, Experimentation, Interview, Schedules, Survey, Questionnaires, Limitations of Primary data ● Designing a Questionnaire using online tools ● Secondary data: Sources and Limitations, Factors affecting the choice of method of data collection. 	Asst. Prof. Namrata Dube	02
IV	Hypothesis – <ul style="list-style-type: none"> ● Formulation, ● Sources, ● Importance and Types 	Asst. Prof. Nidhi Chandorkar	04
V	Data Analysis and Interpretation – <ul style="list-style-type: none"> ● Analysis of Data-Meaning, Purpose, Types ● Interpretation of Data-Essentials, Importance, Significance and Descriptive Analysis ● Testing of hypothesis– One Sample T- Test, Chi Square 	Asst. Prof. Nidhi Chandorkar	04
VI	Sampling – <ul style="list-style-type: none"> ● Significance in Research, ● Sampling Methods, ● Factors determining sample size 	Principal sir	1.5

VII	Data Presentation and Sampling- <ul style="list-style-type: none"> ● Classification, Tabulation, Graphic presentation ● Use of Computer and internet in data collection and processing 	Dr. Neha Kushe (NM College)	03
VIII	Research Proposal	Dr. Liji Santosh	02
IX	Data Presentation and Processing – <ul style="list-style-type: none"> ● Classification, Tabulation, Graphic Presentation ● Use of computer and internet in data collection and processing 	Asst. Prof. Namrata Dube	02
X	Research Report Writing – <ul style="list-style-type: none"> ● Essentials of research report writing, ● Structure/ Layout, ● Types of Research Report ● Presentation skills for research paper / report 	Principal sir	1.5

Scheme of Examination:

- Courses shall be evaluated by various ways such as *Test, Presentations*, during the term.
- As Part of Project Assignment – they must write a research paper on relevant topic and present it in any national or international conference.
- Then the marks will be converted to grade points and grades.

Components of continuous evaluation system:

Following are the suggested components.

- a) Case Study/Caselet/Situation Analysis- (Group Activity or Individual Activity)
- b) Project Assignment – Research Paper Writing
- c) Quiz

General guidelines for preparation of research paper /project work based on Research Methodology:

- The project topic may be undertaken in any area of Elective Courses.
- Each of the learner must undertake a Project individually under the supervision of a teacher-guide.
- The learner shall decide the topic and title which should be specific, clear and with definite scope in consultation with the teacher-guide concerned.
- Course Coordinators shall allot a guiding teacher for guidance to the students based on her / his interest and specialization.
- The research paper / project report shall be prepared as per the broad guidelines given below:
- Font type: Times New Roman
- Font size: 12-For content, 14-for Title
- Line Space : 1.5-for content and 1-for in table work **Paper Size: A4**
- Margin : in Left-1.5, Up-Down-Right-1
- The research paper / project report should be 6 to 12 pages

Course Designed by: Ms. Priya Nadar

NOTICE

Notice for Certificate Course in Research Methodology

10th August, 2023

The Department of Accountancy & Financial Management of Bunts Sangha's S.M. Shetty College of Science, Commerce and Management Studies is Conducting a **Certificate course in Research Methodology** for all students.

Course Takeaways:

1. To impart research skills to the beginners and help them to improve the quality of Research by the existing researchers.
2. To understand the key concepts and strategies of research and develop the most appropriate methodology for their Research Studies.
3. To identify and experiment with different techniques of research and tools.
4. To develop a research temperament and learn the art of research writing

Course Duration - 30+ Hours

Course Start Date : First Week of September, 2023

Timings: 12.00 Pm onwards

Course Fees: Rs. 750/-.

For Registration,

Contact:

Prof. Priya Nadar – 9833464506



Ms. Priya Nadar

Course Convenor



CS Sandesha Shetty

Vice-Principal & B.Com. Coordinator



Dr. Sridhara Shetty

Principal

ATTENDANCE

ATTENDANCE SHEET

Certificate Course in Research Methodology (2023-2024)

Roll. No.	NAME	04/09/23	06/09/23	26/09/23	27/09/2023	03/10/2023
1	Anoushka	Anoushka	Anoushka	Anoushka	Anoushka	Anoushka
2	Nidhi	N.P.Shetty	N.P.Shetty	N.P.Shetty	N.P.Shetty	N.P.Shetty
3	Sana	Sana	Sana	Sana	Sana	Sana
4	Pooja	Pooja	Pooja	A	Pooja	A
5	Satyam	Satyam	Satyam	Satyam	Satyam	Satyam
6	Rajlaxmi	Harku	Harku	Harku	Harku	Harku
7	VARNESH	Varnesh Patole	Varnesh Patole	Varnesh Patole	Varnesh Patole	Varnesh Patole
8	Anish	Anish	Anish	Anish	Anish	Anish
9	Pranit	Pranit	Pranit	A	A	A
10	Sujal	A	Sujal	A	A	A
11	Rajdeep	Rajdeep	Rajdeep	A	A	Rajdeep

Grading and Results

Grading and Result						
S.N O	First Name	Middle Name	Last Name	Class	MARKS	GRADE
1	Anish	Naresh	Kotian	FY BMS	75	A+
2	Pranit	Shivchandra	Yadav	FYBMS	71	A+
3	Sujal	Sunil	Takle	FYBMS	60	B
4	Rajdeep	Swapnil	Tawde	FY BMS	78	A+
5	Akalak	Abdul Rasid	Malik	FYBMS	76	A+
6	Saanvi	Rajesh	Poojari	FYBMS	56	B
7	Aman	Anil	Singh	FyBMS	79	A+
8	Mohammed	Ali	Memon	Fybms	55	B
9	Anoushka	.	Rajasekhar an	TYBCOM	77	A+
10	Diya	Satish	Karkera	FYBMS	71	A+
11	Nidhi	Balakrishna	Shetty	FYBMS	70	A+
12	Tanishq	Shankar	Shetty	FY.B.M.S	77	A+
13	Ayushi	Jayakar	Shetty	FYBMS	73	B
14	Vivek	SunilKumar	Gupta	FYBMS	59	B
15	Kumkum	Shantilal	Sangani	FYBMS	78	A+
16	Radheshyam	Khimji	Vann	FYBMS	56	B
17	Himani	Chandan	Soni	FYBMS	62	B
18	VAIDEHI	SUDHIR KUMAR	PANDEY	FYBMS	78	A+
19	Ronan	Rupesh	Sannamane	FYBMS	77	A+
20	Diya	Mahesh	Patel	FYBMS	73	A+
21	Swaraj	Sanjay	Kute	FYBMS	62	B
22	Vian	Sanjay	Soni	FYBMS	78	A+
23	Srushti	Vasu	Shetty	FYBMS	77	A+
24	Sanjana	Vijay	Desai	FYBMS	70	B
25	Sagar	Jaya	Poojary	FYBMS	75	A+
26	Vaishnavi	Pravin	Vankar	FYBMS	60	B
27	Arya	Atul	Naphade	FYBMS A	60	B
28	Prishita	Shekhar	Salian	Fy bms	58	B
29	Ashok	Vijay	Kami	FYBMS	78	A+
30	Mayur	Narayan	Tarde	Fy bms	55	B
31	Siddhi	Chidambara	Kotian	FYBMS	59	B
32	Sayed	Ali	Bakar	FYBMS	79	A+

33	Jai	Uday	Raut	FYBMS	80	A+

34	Aaron	Nahendra	Shetty	FYBMS	55	B
35	Malay	Bhaves	Mav	Fybms	56	B
36	Harsh	Nagaraj	Peeru	FYBMS	78	A+
37	DEVIKA	DEVENDRA	Nayak	FYBMS	77	A+
38	Arnav	Sanjay	Bangera	FYBMS	55	B
39	Aary	Eknath	Govekar	FYBMS	60	B
40	Dhruv	Rajesh	Rajput	FYBMS	62	B
41	Bhavjeet	Kaur	Marbha	Fybms	73	A+
42	Nidhi	Prabhakar	Shetty	Bcom	80	A+
43	VARNESH	PRASHANT	PATOLE	FYBCOM	70	A+
44	Rushiraj	Pandurang	Patil	Fybms	71	A+
45	Sana	IMTIYAZ	Kazi	SYBCOM	82	A+
46	Saniya	Mohd Asif	Memom	Fybms	77	A+
47	Pooja	Ajay	Gupta	Tybcom	75	A+
48	Satyam	Anil	Shukla	SyBcom	71	A+
49	Rajlaxmi	Anil	Shukla	SYBcom	79	A+
50	Hrishi	Ravi	Poojari	Fybms	60	B

Photos

PHOTOS

Lectures by In-house faculties



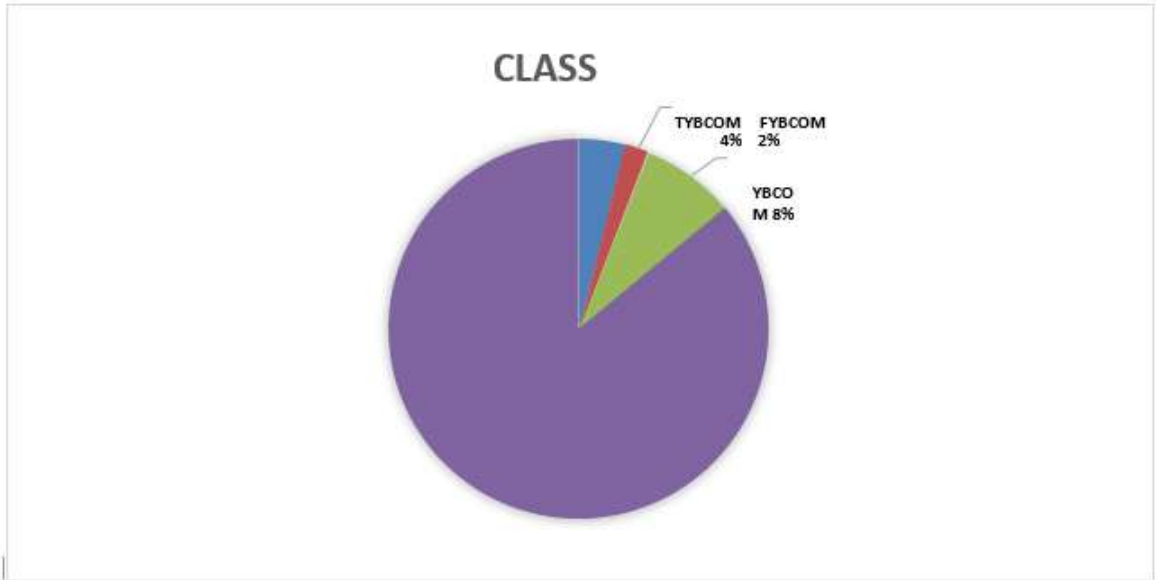
PHOTOS

Guest Lecture

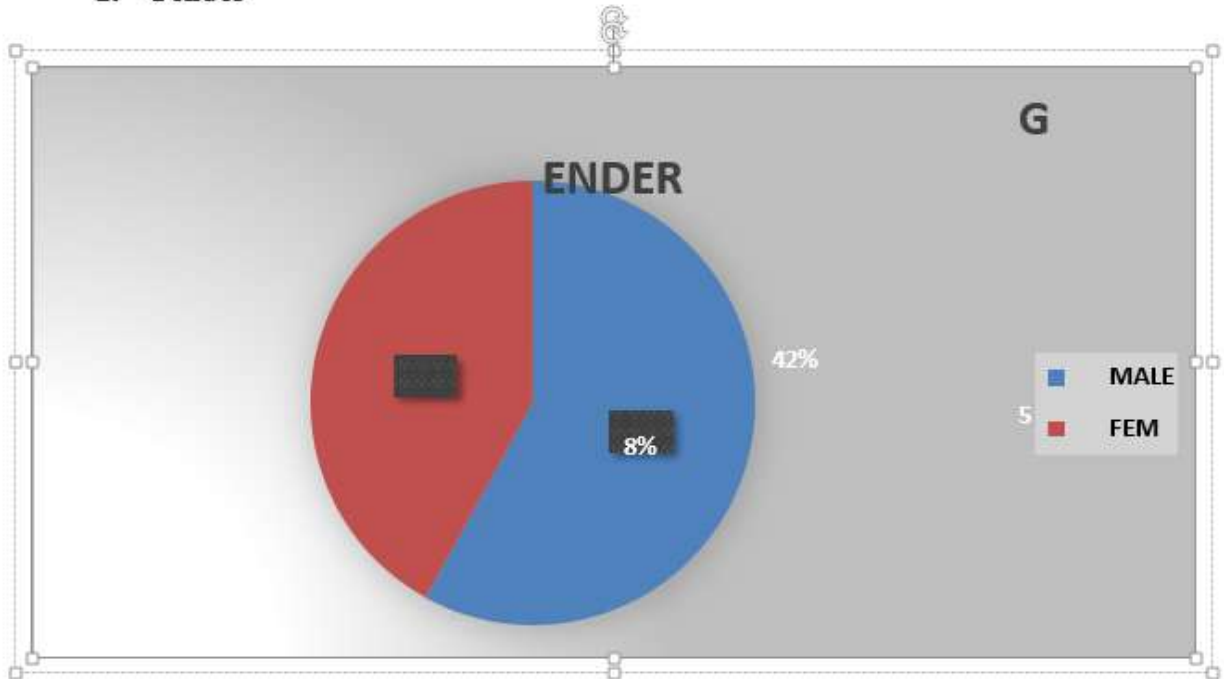


FEEDBACK ANALYSIS

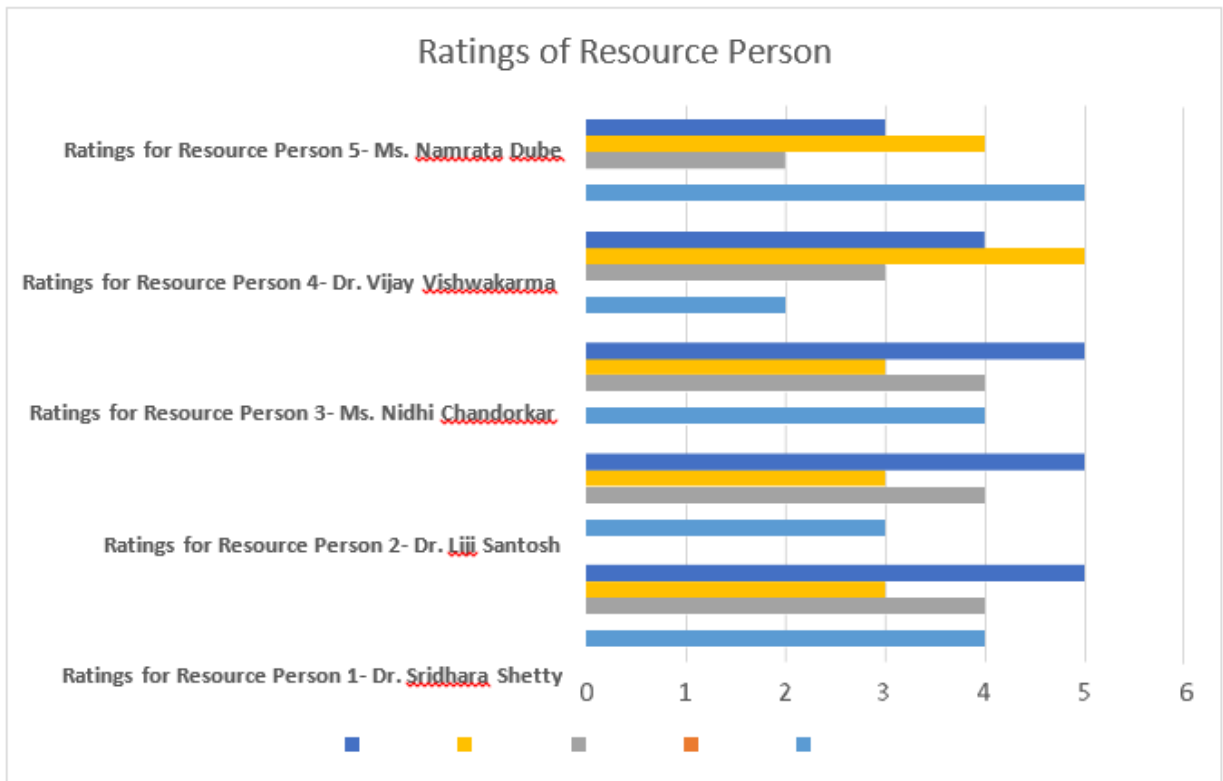
1. Class



2. Gender



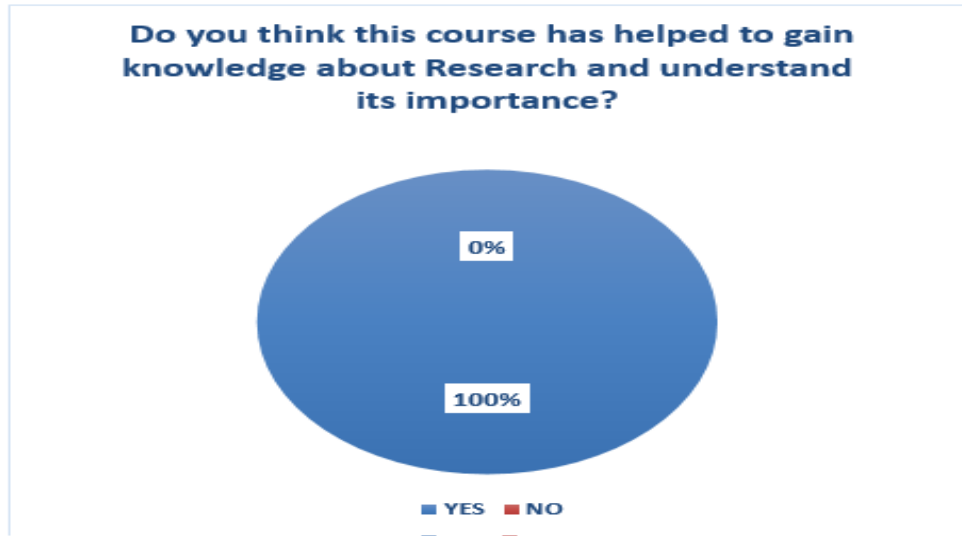
3. Ratings of Resource Person



4. Overall Experience of the Certificate Course



5. Do you think this course has helped to gain knowledge about Research and understand its importance?



ACTION TAKEN REPORT

FEEDBACK RECEIVED	ACTION TAKEN
Students gave positive feedback. They expressed their satisfaction with the course content, resource persons, and lectures.	It was decided that such courses will be continued in the future as well for the benefit of students.

REPORT

The Department of Accountancy and Financial Management organized a Certificate Course on Research Methodology from the 4th of September, 2023 to the 20th of January, 2024, for which 50 students had enrolled. The objective of this course was to impart research skills to the beginners and help improve the quality of Research by the existing researchers, to understand key concepts and strategies of research and develop the most appropriate methodology for their Research Studies, to identify and experiment with different techniques of research and tools, to develop a research temperament and learn the art of research writing.

The students completed the course under the guidance of the Principal, Vice-Principal, Guest Lecturer from N.M. College and various in- house faculties. The course had a dynamic syllabus, with varied learning methodologies, and students were given access to a multitude of resources. The course included timely assessments on various topics by respective faculty. The faculty members also ensured that there was a doubt clearance time given to the students at the end of every lecture.

The feedback received from all the 50 participants was positive and students were given certificates at the end of the course.

No. of Participants: 50 (Male=29 +Female=21)




PRINCIPAL
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CERTIFICATE

CERTIFICATE SAMPLE



Certificate Distribution

